# COLLINGHAM with LINTON PARISH COUNCIL

 **DRAFT MINUTES OF THE MEETING OF COLLINGHAM with LINTON PARISH COUNCIL**

 **held on**

 **TUESDAY 9TH JANUARY 2024 – 7.15pm at COLLINGHAM MEMORIAL HALL**

**PRESENT**: Councillors: Julie Brown (JB) Chairman, Julian Holmes (JH) A Martin (AM), D Forsythe-Conroy (DFC),

Chris Corkhill (CC)

**IN ATTENDANCE:** Tina Wormley – Clerk

**OTHERS:** None

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| **8367** | **PUBLIC REPRESENTATIONS**One resident |  |
| **8368** | **APOLOGIES AND REASON FOR ABSENCE** It was noted that Richard Marsden (RM) has resigned from the Parish Council. |  |
| **8369** | **DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS** A dispensation noted for Cllr Julian Holmes regarding discussion relating to CaLSA. Cllr Chris Corkhill also declared an interest and has applied for a dispensation for matters relating to CaLSA. |  |
| **8370** | **MINUTES** of the last **MEETING** The minutes of the meeting held on Thursday 7th December 2023 were accepted as a true record. |  |
| **8371** | **POLICE REPORT**1. Ten crimes recorded for the month of November in Collingham. Two crimes recorded in Linton. Agreed to analyse crime statistics over the last 4 months.
 |  **Clerk** |
| **8372** | **VILLAGE NEWS AND RESIDENT COMMUNICATION**1. See Appendix 1
2. The Parish Council receive a number of resident enquiries over the course of each month. Each is actioned and responses fed back to residents. This can now be viewed as an appendix in the minutes.
3. The Post Office will close on the 24th January. The Parish Council are making enquiries about its future and whether it will continue to operate from the premises under new ownership, at some point in the future.
 |  **Clerk** **Clerk** |
| **8373** | **TO CONSIDER ENVIRONMENT and VILLAGE MATTERS**1. Beck Wood – Resolved to purchase four mature trees for the sum of £1160. Agreed to organise a further meeting with Azure to discuss tree saplings and next stage of planting programme.
2. Enhanced play equipment for toddler to age four at Collingham playground – CC circulated a fully costed proposal and cost analysis from 3 play equipment companies. A preferred supplier was supported by Cllrs. CC to contact the supplier to explore the favoured option in more detail.
3. Funding Request from the Orchard Gardens – Resolved the sum of £2500 for the Orchard Garden’s subject to receipt of a grant application.
4. Additional Christmas lighting – Meeting to be held 11th January regarding additional Christmas lighting.
5. Street lighting in the villages – an issue was raised about the absence of street lighting in the villages. Past surveys have shown no support for street lighting. Some compromise has been made as some of the ginnels now have low level lighting.
 |  **AM/DFC** **CC/DFC** **Clerk** **Clerk** |
| **8374** | **FINANCE**1. Payment of accounts authorised:

C Wormley Clerk’s Expenses £25.00C Wormley Clerk’s Salary £1191.80HMRC Income Tax and NI for Clerk £61.53C Parks Gardening & Maintenance £1110.00 C Conroy Maintenance £97.73 Collingham Music Association Music for Switch On Event £100.00 Community Luncheon Club Grant £471.67 Azure Trees Tree Work £2350.00 Leeds City Council Christmas Lights £1842.00 Resident Christmas lights – Linton well area £22.99  HSBC Bank Charges £8.00 1. Balances and receipts noted.
2. Projects and grants noted. Section 137 projects noted.
3. Resolved up to £5500 for low level lighting from Millbeck to the scout hut.
4. Linton Memorial Hall grant application – Resolved the sum of £5000 for main hall lighting pending up to date signed accounts.
5. Grant application from CaLSA for the sum of £6000. This was rejected as Cllrs felt that other more appropriate funders could be approached.
 |  **Clerk** **Clerk** **Clerk** **Clerk** |
| **8375** | **ORGANISATIONAL MATTERS** 1. Website/laptops – Will meet with providers and report back.
 |  **Clerk** |
| **8376** | **FUTURE PROJECTS AND MANAGEMENT** 1. Managing future projects and PC communications – Clerk, JB and AM to meet to discuss communications and recruitment of new Cllrs.
 |  **Clerk** **JB/AM** |
| **8378** | **PLANNING**  See Appendix 2 for a. and b.1. Applications.
2. Decisions and enforcements.
3. Bridgewood Green Development – Nothing to report
4. Ridge Meadows – construction method statement now produced. Importantly, the contractors will have access and egress routes carefully defined thus avoiding the Northgate Lane Main Street junction. There will be a single construction phase, no working on Sundays and Bank Holidays, no fires, and all vehicles will have to be parked on site.
 |  **JH** |
| **8379** | **HIGHWAYS LOG**1. Highway’s Report – Circulated. SID outside of the school working again.
2. Speeding vehicles – No update.
 |  **JH** |
| **8380** | **ITEMS FOR NEXT AGENDA**1. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.
 |  **Clerk** |
| **8381** | **CLOSURE**The Chairman declared the meeting closed at 9.00pm. **The** **next meeting will be held on Tuesday 6th February – 7.00pm at Collingham Memorial Hall.** |  |

**Signed ……………………………………………….. Date………………………..**

**Chairman**

**Appendix 1**

**December 2023 Resident Enquiry List**

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| **Enquiry** | **Action** |
| Concern about churned up verge outside of CaLSA. | Reported to CaLSA for repair.  |
| Report of fallen tree in Beck Wood | PC contractor to remove once safe to do so as the path was covered by the river for a prolonged period. Now removed. |
| Notification from a resident that the Post Office is closing at the end of January. | PC’s Officer visited the Post Office and spoke with the owner who confirmed this. |
| Is CaLSA football pitch about to be turned into a 4G pitch? | Some discussions have taken place but not with the PC, who will not support a 4G pitch. |

**Appendix 2**

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| **Application Number** | **Address** | **Description** | **Decision** |
| 19/07608/RM/NE and 21/09834/COND | Land At Leeds Road Collingham Wetherby  | Reserved Matters application for 129 dwellings approved. Next phase is approval of conditions including landscaping and construction methods. Note archaeological investigation in Jan 22 and tree clearance in Feb22. A number of concerns have been shared with Miller Homes. Consent agreement or approval required by Condition 16 to app 14/00315/OT 811106-008 Tree strategy AR-5090-03 approved.PC shared comments on construction plans with Ryan 13th Mar 22. Landscape Management Plan approved. Revised construction plans Aug 22, comments still apply. Condition 26 waste disposal discharged. Dec 22 Construction Method Statement Approved. Concern over site levels which are 1m higher than anticipated, no response from Miller Homes by 3rd April, if none by 10th raise with Planning Enforcement. New level information provided, LCC investigating. Further level information provided. New Landscape information includes a trim trail with equipment through the compensation area, LCC still not approving though. Meeting on site to look at levels 28th Sept but still no decision made. Many residents in contact with regards levels, landscaping team still saying cannot approve. | On-going |
| 23/06557/FU/NE | Southerney The Ridge Linton | Single storey side extension and erection of new external wall; installation of juliet balconies to first floor | Approved |
| 23/06167/FU/NE | Badgers Hill Orchard Drive Linton | Ground floor extension over existing balcony with new raised roof over with rooflights to form first floor accommodation and incorporation of existing lift; extension of lower ground floor patio over garage roof with associated balustrading; solar panels to existing roof. | Approved |
| 23/06702/FU/NE | College Barn College Farm Lane Linton | New porch to front; two new dormer windows to rear; new first floor windows to rear and new roof light to side | Still pending |
| 23/06730/FU/NE | The Gems Muddy Lane Linton | Two storey extension to front/side, incorporating double garage; new window to side at first floor | Still pending |
| 23/06673/FU/NE | 48 Millbeck Green Collingham | New gates front | Still pending |
| 21/05525/COND | Ridge Meadows Northgate Lane/Tibgarth Linton | Discharge of conditions related to development of 25 houses.Flood Risk Management approval granted Dec 23.Will seek meeting with Kebbell and or LCC to discuss construction methods and access. | Still pending |
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| **Applications December 23** |
| **Application Number** | **Address** | **Description** | **Proposed Comment by PC** |
| 23/06802/FU/NE | Willow Cottage Crabtree Green Collingham | Demolition of existing detached house and construction of new detached house with integral double garage including widening of existing vehicle access and addition of new vehicle access.  | Objected. 7 bed are created by making this a three storey property. The planning statement does not cover this aspect and none of the various properties photographed are 3 storey. The neighbourhood plan references that the vast majority of properties in Collingham are 2 storey. |
| 23/07326/FU/NE | Linton Springs House Sicklinghall Road | Single storey rear extension to replace existing. | No comment |
| 23/07574/FU/NE | Highfield House Trip Garth Linton | Alterations including single storey front/side extension with feature glazing to rear; creation of new first floor incorporating new roof form and raised ridge height; new rooflights to front | Accept there is little impact on the aspect from Trip Garth but the view from the Hard Gap access which is in the Conservation Area will be unacceptably changed. There is no precedent in Linton for this style of construction and it may be over dominant. Councillors commented the appearance is commercial rather than residential. Removing of the boundary hedge should be resisted. |
| 23/06952/FU/NEFor:  | Wharfe Ghyll Linton Common Linton | Laying out of driveway, soft landscaping, off-street parking and new access to Common Lane | Object. Major works not adequately described in the application. The retaining walls are the most important and dominant feature. No description of the materials proposed. They will have a negative impact on the setting. The site is immediately adjacent to the Conservation Area.The ramp would come out onto the road directly and would have no view onto it with the garage blocking it, this would be dangerous. The neighbouring property are very concerned about their house being damaged by digging out large areas of ground so close to their property.Objections on grounds of impact on conservation area, not in keeping with other properties significant hard landscaping, changing the face of Linton Common, not adhering to the Neighbourhood plan etc etc etc. |

**Appeals On-going**

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| **Appeal or Application Number** | **Address** | **Description** | **Summary of current position (new info in red)** |
| None |  |  |  |
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| **Planning Enforcements** |
| **Case Number** | **Address** | **Date Received by LCC** | **Current Status (new actions in red)** |
| 23/00112/UHD2 | Wharfe Ghyll Linton Common | 10/01/2023 | Trees removed over and above approved planning approval. Richard Lapish confirms matter passed to enforcement and will advise actions taken. Jetty and summer house being built, referred to enforcement and EA. |
| 23/00638/UTEL2 | Crabtree Hill Collingham | 19/06/2023 | Virgin Media Cabinets being located in the A58 verge without consent? Response suggests no powers to stop. |
| 23/01014/NCP3 | Wild Cherries | 20/09/2023 | Vehicle routes and parking on Main Street. |
| 23/01039/UHD3 | 38 Brookside | 03/10/2023 | Fencing blocking sight lines. |