

COLLINGHAM with LINTON PARISH COUNCIL

DRAFT MINUTES OF THE MEETING OF COLLINGHAM with LINTON PARISH COUNCIL

held on

TUESDAY 6th APRIL 2021 – 7.30pm

The Meeting was conducted remotely due to Covid-19 restrictions.

PRESENT: Councillors: A Martin (AM) Chair, J Holmes (JH), D Lee (DL), Alan Scorfield (AS), S Spooner (SS), M Moses (MM), Chris Corkhill (CC), D Forsythe-Conroy (DFC)

IN ATTENDANCE: Tina Wormley

OTHERS: None

7967	PUBLIC REPRESENTATIONS Two residents																			
7968	APOLOGIES FOR ABSENCE None																			
7969	POLICE REPORT February – Six crimes reported for Collingham. One crime reported for Linton. PC noted their continued frustration that the new police interactive website provides statistics retrospectively, which means they are always out of date.	Clerk																		
7970	DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS DL declared an interest in Collingham Music Association who are applying for a grant. JH declared and interest in CaLSA who are requesting further rent relief.																			
7971	MINUTES of the last MEETING The minutes of the meeting held on Tuesday 2 nd March 2021 were accepted as a true record.																			
7972	CO-OPTION OF A NEW MEMBER TO THE PARISH COUNCIL Craig Mundy was unanimously co-opted to the Parish Council.																			
7973	RESIDENT COMMUNICATION AND FEEDBACK See Appendix 1 a. The Parish Council receive a number of resident enquiries over the course of each month. Each is actioned and responses fed back to residents. This can now be viewed as an appendix in the minutes. b. Two additional enquiries for April	Clerk																		
7974	FINANCE a. Payment of accounts authorised C Wormley C Wormley HMRC YLCA YLCA G Baxter K Windett Site Supply C Conroy	<table> <tr> <td>Clerk's expenses</td> <td align="right">£25.00</td> </tr> <tr> <td>Clerk's salary</td> <td align="right">£992.54</td> </tr> <tr> <td>Income tax and NI for Clerk</td> <td align="right">£26.66</td> </tr> <tr> <td>Training</td> <td align="right">£30.00</td> </tr> <tr> <td>Membership fees</td> <td align="right">£757.00</td> </tr> <tr> <td>Grass cutting & Maintenance</td> <td align="right">£454.80</td> </tr> <tr> <td>Public Rights of Way Work</td> <td align="right">£732.00</td> </tr> <tr> <td>Hi-vis vests</td> <td align="right">£45.97</td> </tr> <tr> <td>Sign Installations</td> <td align="right">£90.00</td> </tr> </table>	Clerk's expenses	£25.00	Clerk's salary	£992.54	Income tax and NI for Clerk	£26.66	Training	£30.00	Membership fees	£757.00	Grass cutting & Maintenance	£454.80	Public Rights of Way Work	£732.00	Hi-vis vests	£45.97	Sign Installations	£90.00
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	<p>b. Balances and receipts noted. JH provided an explanation of the finance spreadsheet. End of year balance noted: £95,274.82. Still some outstanding projects to come out of this balance which will reduce the final sum to approximately the original budget figure.</p> <p>c. Projects and grants noted.</p> <p>d. The sum of up to £1200 was resolved for paint work in Linton which will include: Railings (to be painted white); telephone box; the Well; and additionally to painting two fixings for hanging baskets.</p> <p>e. The sum of £1000 resolved for painting the two bridges and railings (to be painted white) at Church Lane.</p> <p>f. Finance sub-group minutes and recommendations agreed. It was noted that all PC applications for grants should have a lead Cllr and a Cllr to review the application once completed. Final signing off should be undertaken by the Chair or Vice-Chair. All projects should ensure grants have been made or considered where appropriate.</p> <p>g. CaLSA – Resolved to continue with the rent-free period until June 1st. An annual rent rise will take effect on the next due payment.</p> <p>h. Resolved £850.00 for start-up planting in Linton and £1460.00 for maintenance of planting in Linton.</p> <p>i. Resolved the sum of £1200 for tree work in Beck Wood.</p> <p>j. Resolved to approve a grant application for the sum of £600 for Collingham Music Association Band.</p> <p>k. Cyber Insurance – Agreed to contact the PC’s website provider regarding advice about the necessity for cyber insurance.</p>	<p>JH</p> <p>Clerk</p> <p>DL Clerk</p> <p>Clerk</p>
7975	<p>ORGANISATIONAL MATTERS</p> <p>a. Community Survey – Survey now closed. A total of 591 responses received. The survey group are now working their way through a significant number of free text questions. The group will report back to the PC once initial headlines are confirmed.</p> <p>b. Litter bins – Resolved to purchase additional litter bins for both villages. Ward Cllrs have previously agreed to provide additional bins. Clerk to chase up with Cllr Matthew Robinson before placing any orders. SS currently investigating recycling bin for coffee cups.</p> <p>c. Summer flower baskets – Resolved the sum of up to £2000 for baskets. DFC to meet with LCC re options for baskets as the hanging basket brackets in Collingham are now in need of replacement.</p> <p>d. Memorial Plaque – Agreed to the placement of a memorial plaque in the Glebe Field following a request from a resident whose husband died last year.</p> <p>e. Annual Parish Meeting – Will take place on Tuesday 18th May – 7.30pm.</p> <p>f. The resignation of Cllr James Marr was noted.</p>	<p>AM SS/MM Clerk</p> <p>Clerk SS</p> <p>DFC</p> <p>Clerk Clerk</p>
7976	<p>PLANNING</p> <p>See Appendix 2 for a. and b.</p> <p>a. Applications.</p> <p>b. Decisions and enforcements.</p> <p>c. Miller Homes Development – Plans Panel meeting will be held 15th April. JH will attend and speak for 4 minutes.</p> <p>d. Kebbell Development – Progressing with preliminary design ideas which will be shared shortly. Kebbell have until the end of this year to submit their application.</p>	<p>JH</p>
7977	<p>HIGHWAYS LOG</p> <p>a. Highways log circulated and noted.</p> <p>b. It was noted that the Parish Council owned signs on the A58 were missing. JH to contact Highways.</p>	<p>JH JH</p>
7978	<p>TO CONSIDER ENVIRONMENT and VILLAGE MATTERS</p>	

	<p>a. Teen Project – DFC updated Cllrs on progress. It was noted that the costs of the project could be significantly reduced if the groundwork is undertaken by the PC’s own contractor. A grant application to the Emmerdale fund (and other granting bodies) will be made to support the project. JH to contact LCC re a pre planning application. Agreed that the goalposts can be reinstalled on a temporary basis.</p> <p>b. Flooding update – JH has now attended flood warden training. New power point information will be put on the website. PC to investigate adding a flood risk page to the website. Still awaiting responses from two complaints about flood risk that have been raised with the Environment Agency and LCC. Will consider setting up a meeting with residents re flood prevention.</p> <p>c. Beck Wood – Have approached four contractors re litter picking and collection. Only one, Continental Landscapes, has responded and agreed to submit a quote.</p> <p>d. Bishopdale Copse – Will look to recruit volunteers to support the project.</p> <p>e. Proposed footpath between Bardsey, East Keswick and Collingham – JH and DL met with Cllrs from Bardsey and East Keswick on the 9th March. Good progress made.</p> <p>f. Local Centres Project – CC to take on responsibility for the project.</p> <p>g. Public Right of Way modification order – The Consultant has now completed 90% of the research phase and has moved onto the consultation stage.</p> <p>h. Keep Britain Tidy Campaign – PC will not organise an event this year, as many individual residents are collecting litter through the LCC purple bag scheme. A local resident is now the organiser for the scheme and is liaising with DL, who holds our supply of hi-vis vests and litter collecting tools, which can be borrowed.</p>	<p>DFC AS/CC</p> <p>JH</p> <p>JH/DFC</p> <p>DL/DFC AS AS</p> <p>CC</p> <p>JH</p> <p>DL</p>
7979	<p>ITEMS FOR NEXT AGENDA</p> <p>a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.</p>	
7980	<p>CLOSURE</p> <p>The Chairman declared the meeting closed at 9.50pm. The next meeting will be the Annual meeting and will be held remotely on Tuesday 4th May 2021 – 7.30.</p>	

Signed

Date.....

Chairman

Appendix 1

Resident Enquiry List March 2021

Enquiry	Action	Date Raised	Date Closed
Concerns about safe crossing place for children outside of Piccolino’s. Request for slow down signs.	PC have made a request to LCC for strategically placed signs as suggested by the residents.	November and March 2021	
Request for hi viz vests to litter pick.	PC ordered 20 vests and have produced risk assessment and guidance for litter pickers.	March 2021	March 2021

Community carbon and flood resilience tool sent to PC	JH offered to discuss flood wardens with the resident concerned.	March 2021	March 2021
Fence at Kingfisher Reach – illegal placement of fence on land opposite Kingfisher Reach. Update requested by resident and provided. Another resident has made an enquiry about removal of the fence. Further enquiries received regarding ownership of fence on original boundary.	PC have written to Parks and Countryside and Planning Enforcement. PC have also contacted the landowner who is awaiting outcome from Planning Enforcement. LCC have confirmed the fence is illegal. Awaiting a date for removal. Awaiting outcome from LCC legal team. Fence now removed.	September/October November 2020 January/February 2021	March 2021
Grass verges churned up by heavy vehicles on Jewitt Lane	Reported to LCC for action. Resident advised to report the issue through the community Survey	March 2021	
Damage to verges on The Ridge and Linton Lane by a contractor undertaking work at a property in The Ridge	PC have written to the contractor and the resident to ask that immediate repairs be undertaken. Resident has responded providing assurances that repairs will be made.	March 2021	March 2021
Suggestion for play area for older children at Bishopdale Copse	Explained the plans for proposals for facilities for older children and teens on the site at CALSA ie the MUGA	March 2021	March 2021
Complaint about a breach of planning controls at a property in Linton.	Have written to the LCC enforcement department who are now investigating the breach.	March 2021	March 2021
Query about Miller Homes development	PC responded and answered questions raised in the query	March 2021	March 2021
Uncaged chickens reported on field opposite the Church in Collingham. May pose a bird flu risk.	Reported concerns to the landowner. Subsequently reported to Animal Welfare who made a visit to the site and provide guidance regarding the law on keeping uncaged chickens. The Chickens were covered as a result of the visit.	March 2021	March 2021

Appendix 2

Decisions Made and Earlier Applications Still Pending			
Application Number	Address	Description	Decision
20/07178/FU/NE	31 Brookside Collingham	Part two storey part single storey front/side extension; Part two storey part single storey rear extension with Juliet balcony to first floor rear; patio area to side; raised decking to rear.	Approved
20/08260/FU/NE	The Moorings 16 The Avenue Collingham	Two storey front extension; single storey extension incorporating balcony with balustrade above and alterations to existing dormer window to rear	Approved
20/08302/FU/NE	Riverside Harewood Road Collingham	Replacement garage to front forming car port with living accommodation above	Approved
20/08387/FU/NE	Woodville Harewood Road Collingham	Part single, part two storey rear extension; roof enlargement with hip to gable roof extension; installation of front dormer window including front roof lights; erection of rear dormer windows; first floor side extension; detached outbuilding to rear; creation of new access onto classified road. Note it has been confirmed there are no gates to front drive.	Approved
20/08627/FU/NE	High Croft Linton Lane Linton	Single storey extension and replacement triple garage to rear; removal of dormer windows including new roof lights, replacement roof and windows	Approved
21/00599/FU/NE	Long Meadows Harewood Road Collingham	Demolition of existing front entrance porch and construction of a single storey entrance porch	Approved
21/00443/FU/NE	Rectory Farm House Main Street Collingham	New roof to existing rear extension; replacement roof to existing side extension; covered area to rear	Approved
20/08424/FU/NE	Friars Cragg Linton Common Linton	First floor rear extension with alterations	Refused impact on Green Belt
20/08598/FU/NE	Providence House Jewitt Lane Collingham	One new single storey dwelling	Withdrawn
20/03995/FU/NE	38 Brookside Collingham	New attached dwelling in the side garden of 38 Brookside; new access drives front and rear with dropped kerb to rear Revised entrance arrangements and 3rd bed turned to office - PC objection reiterated. Further iteration PC objected again.	Still pending
18/06114/FU/NE	Land To The North Trip Lane Linton	One new agricultural dwelling No new information since April 2020.	Still pending
20/07525/FU/NE	High Close Langwith Drive Collingham	Alterations including two storey and single storey side extension; replacement of flat roof with pitched roof over existing day room	Still pending

20/08632/FU/NE	Manor House, Northgate Lane Linton	Alterations involving new first floor extension to form habitable accommodation including raised roof height to existing detached triple garage	Still pending
21/01096/FU/NE	Long Meadows Harewood Road Collingham	Alterations to rear including excavating to create lower ground floor with new windows, doors, stairs and balustrade replacement doors to ground floor rear	Still pending
21/00239/FU/NE	Off Linton Common Linton	New steps down from within Linton Common to River Wharfe	Still pending
20/08526/FU/NE	Wild Cherries Main Street Linton	Demolition of existing dwelling and garage and erection of one detached dwelling	Still pending
21/00699/FU/NE	43 Millbeck Green Collingham	Alterations including first floor side part single storey rear extension; front porch; gazebo to rear	Still pending
21/01129/FU/NE	Meadow Cottage Crabtree Green Collingham	New Entrance Gates	Still pending
21/00714/FU/NE	Rushgreen The Ridge Linton	Alterations and extensions to front and rear incorporating new first floor; conversion of part of garage to habitable room	Still pending
20/08192/FU/NE	Archways Sicklinghall Road Wetherby	Replacement dwelling with associated driveway and landscaping	Still pending
20/05453/FU/NE	Linfield Northgate Lane Linton	One new detached dwelling with associated ground works	Still pending
19/05747/FU/NE	Land Adjacent To Field Gap 12 Trip Garth Linton	Demolition of existing outbuilding and construction of new dwelling with associated hard/soft landscaping	Still pending
17/08289/RM/NE	Land At Leeds Road Collingham	Reserved Matters application for residential development up to 150 dwellings	Still pending
19/07608/RM/NE	Land At Leeds Road Collingham Wetherby	Reserved Matters application for residential development up to 139 dwellings. LCC have identified problem with main bridge access, not designed to adoptable standards. Re-design and new application for bridge required. This will delay determination further. Asked Chief Planning Officer to revoke Outline Application - vague response suggesting only minor technical matters are outstanding. Strong response sent. Professional advise says conditions have been adequately met therefore approval will not be revoked. Plans Panel Agenda Item 18th March 21. Cancelled pending revised Highways scheme.	Still pending
17/06609/OT/NE	Ridge Meadows Northgate Lane/Tibgarth Linton	Outline application for 26 dwellings and means of access. Meeting requested - Kebell considering the project delivery and will come back in June - nothing firmed up. Ground investigation and survey work completed. See notes of meeting 23rd January Outline plans anticipated in spring 21.	Still pending

Applications March 2021

Application Number	Address	Description	Proposed Comment by PC
21/01623/FU/NE	Barfield Cottage Northgate Lane Linton	Demolition of existing dwelling and erection of new dwelling	Primarily a failure to properly consider the scale within the context of the Conservation Area and the requirements of the Neighbourhood Plan to retain green space between properties, and secondly fails to respect the modest scale of the surrounding properties in the street scape. The dominant feature appears to be the roof and this is considered detrimental to the Conservation Area. Please note Northgate Cottages are three individual properties, the street scene drawing is misleading depicting them as a single dwelling. The street scene also seems to include a number of trees that don't exist, not all necessarily within the applicant's curtilage.
21/02064/FU/NE	14 Beck Lane Collingham	Raising the roof height with dormer windows to rear	Large dormer to rear acceptable? Yes
21/02088/FU/NE	3 Tibgarth Linton	Steel gates with stone pillars to side	No comment

Appeals On-going

Application Number	Address	Description	Summary of current position
20/06178/FU	Land And The Barn Linton Common Linton	Demolition of existing barn; erection of dwelling	APP/N4720/W/20/3266018. Appeal by written representation, PC objection will be included.

Planning Enforcements

Case Number	Address	Date Received by LCC	Current Status (new actions in red)
20/00383/UHD3	Land To The South Of Linton Common	30/04/2020	Enforcement appeal in progress. The appeal dismissed, jetty has been removed
20/00888/UL3	38 Brookside Collingham	28/08/2020	PC written to LCC asking for section 215 notice to enforce site be reinstated following planning refusal.
20/00749/UWF	Kingfisher Reach	14/09/2020	Erection of fencing Land Between Kingfisher Reach And River Wharfe