

COLLINGHAM with LINTON PARISH COUNCIL

DRAFT MINUTES OF THE MEETING OF COLLINGHAM with LINTON PARISH COUNCIL

held on

TUESDAY MARCH 2ND, 2021 – 7.30pm

The Meeting was conducted remotely due to Covid-19 restrictions.

PRESENT: Councillors: A Martin (AM) Chair, J Holmes (JH), D Lee (DL), Alan Scorfield (AS), S Spooner (SS), M Moses (MM), Chris Corkhill (CC),

IN ATTENDANCE: Tina Wormley

OTHERS: None

7954	PUBLIC REPRESENTATIONS Two residents																																					
7955	APOLOGIES FOR ABSENCE D Forsythe-Conroy (DFC)																																					
7956	POLICE REPORT February – Four crimes reported for Collingham. No crimes reported for Linton. PACT meeting report circulated by Clerk.	Clerk																																				
7957	DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS None.																																					
7958	MINUTES of the last MEETING The minutes of the meeting held on Tuesday 2 nd February 2021 were accepted as a true record.																																					
7959	RESIDENT COMMUNICATION AND FEEDBACK See Appendix 1 a. The Parish Council receive a number of resident enquiries over the course of each month. Each is actioned and responses fed back to residents. This can now be viewed as an appendix in the minutes.	Clerk																																				
7960	FINANCE a. Payment of accounts authorised <table border="0" style="width: 100%;"> <tr> <td>C Wormley</td> <td>Clerk's expenses</td> <td align="right">£25.00</td> </tr> <tr> <td>C Wormley</td> <td>Clerk's salary</td> <td align="right">£982.54</td> </tr> <tr> <td>HMRC</td> <td>Income tax and NI for Clerk</td> <td align="right">£36.66</td> </tr> <tr> <td>St Oswald's Church</td> <td>Newsletter colour inserts</td> <td align="right">£700.00</td> </tr> <tr> <td>YLCA</td> <td>Training & Conference</td> <td align="right">£110.00</td> </tr> <tr> <td>Coll Memorial Hall</td> <td>Use of electricity</td> <td align="right">£21.51</td> </tr> <tr> <td>Bardsey Tree Services</td> <td>Snow ploughing</td> <td align="right">£252.00</td> </tr> <tr> <td>K Windett</td> <td>Public Rights of Way Work</td> <td align="right">£468.00</td> </tr> <tr> <td>D Lee</td> <td>Litter pickers and Signs</td> <td align="right">£93.75</td> </tr> <tr> <td>C Conroy</td> <td>Sign Installations</td> <td align="right">£291.73</td> </tr> <tr> <td>Solution House</td> <td>Survey Support</td> <td align="right">£159.00</td> </tr> <tr> <td>Continental Landscapes</td> <td>Land maintenance</td> <td align="right">£1363.20</td> </tr> </table> b. Balances and receipts noted – Receipt of VAT refund for £1057.50. Clerk to organise a finance sub-group meeting for the end of March.	C Wormley	Clerk's expenses	£25.00	C Wormley	Clerk's salary	£982.54	HMRC	Income tax and NI for Clerk	£36.66	St Oswald's Church	Newsletter colour inserts	£700.00	YLCA	Training & Conference	£110.00	Coll Memorial Hall	Use of electricity	£21.51	Bardsey Tree Services	Snow ploughing	£252.00	K Windett	Public Rights of Way Work	£468.00	D Lee	Litter pickers and Signs	£93.75	C Conroy	Sign Installations	£291.73	Solution House	Survey Support	£159.00	Continental Landscapes	Land maintenance	£1363.20	Clerk
C Wormley	Clerk's expenses	£25.00																																				
C Wormley	Clerk's salary	£982.54																																				
HMRC	Income tax and NI for Clerk	£36.66																																				
St Oswald's Church	Newsletter colour inserts	£700.00																																				
YLCA	Training & Conference	£110.00																																				
Coll Memorial Hall	Use of electricity	£21.51																																				
Bardsey Tree Services	Snow ploughing	£252.00																																				
K Windett	Public Rights of Way Work	£468.00																																				
D Lee	Litter pickers and Signs	£93.75																																				
C Conroy	Sign Installations	£291.73																																				
Solution House	Survey Support	£159.00																																				
Continental Landscapes	Land maintenance	£1363.20																																				

	c. Projects and grants noted.	
7961	<p>ORGANISATIONAL MATTERS</p> <p>a. Community Survey – Survey now launched. 134 responses received so far. 70% from Collingham, 30% from Linton. Largest cohort from age 45-64. Main themes so far: footpaths, litter, speeding, outdoor spaces, groups for young parents, strong support for the proposed MUGA, strongly against additional parking at Beck Wood. AM offered thanks to all involved and their families for supporting the project. Agreed that the Chair would call an Extraordinary Meeting to discuss the results on the 11th May.</p> <p>b. Resolved a planting programme for Collingham Centre and contractor to implement and maintain the programme. Resolved £850 for start up planting. Resolved £1460 for maintenance. Resolved to employ Richard Sparling to carry out the work including maintenance.</p> <p>c. Linton Scrap Book – Resolved to give copyright permission to Bob Soper for use of material from the Linton Scrap Book.</p>	<p>AM SS/MM Clerk</p> <p>AM SS</p> <p>Clerk</p>
7962	<p>PLANNING</p> <p>See Appendix 2 for a. and b.</p> <p>a. Applications.</p> <p>b. Decisions and enforcements.</p> <p>c. Miller Homes Development – Plans Panel meeting to be held 18th March. Agreed to object to the latest amendments.</p> <p>d. Kebbelle Development – No further information.</p>	JH
7963	<p>HIGHWAYS LOG</p> <p>a. Highways log circulated and noted.</p>	JH
7964	<p>TO CONSIDER ENVIRONMENT and VILLAGE MATTERS</p> <p>a. Teen Project – Discussion postponed to April meeting.</p> <p>b. Flooding update – DFC has met twice with the Environment Agency. There is a new process in place for recruitment of flood wardens. JH is a flood warden and will attend a training session on the 12th March.</p> <p>c. Beck Wood – Resolved to seek quotations for recruit a contractor for litter collection from Beck Wood and other areas in the villages. Clerk to provide risk assessment for volunteers who collect litter.</p> <p>d. Bishopdale Copse – A Community Partnership Agreement has been proposed by Leeds City Council. The agreement would guide the formal relationship between LCC and the Parish Council. AS has contacted the RHS and LCC’s Arrium for advice on suitable plants. He will put together a strategy for the Copse to seek community agreement for proposing it as an accessible space for residents.</p> <p>e. Proposed footpath between Bardsey, East Keswick and Collingham – Agreed to meet with Cllrs from Bardsey and East Keswick on the 9th March to discuss development of a path or bridleway joining the villages.</p> <p>f. Local Centres Project – A reduced figure of £75k has been identified by LCC for the Local Centres Project. This will now have to be shared out between three Parishes. SS to meet with Ward Cllr Matthew Robinson and the other PC’s to discuss implications.</p> <p>g. Public Right of Way modification order – First invoice received from the Consultant. Fifty percent of the first tasks are now complete.</p> <p>h. Lighting for the ginnels – A ‘Safer Communities’ grant for lighting of the Harewood Road to Millbeck Green ginnel has now been submitted. A Heritage Lottery grant may also be suitable for application.</p>	<p>DFC/AS CC DFC JH</p> <p>Clerk</p> <p>DL/DFC DH</p> <p>AS</p> <p>JH/DL</p> <p>SS</p> <p>JH</p> <p>DL</p>

7965	ITEMS FOR NEXT AGENDA a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.	
7966	CLOSURE The Chairman declared the meeting closed at 9.20pm. The next meeting will be held remotely on Tuesday 6th April 2021 – 7.30	

Signed

Date.....

Chairman

Appendix 1

Resident Enquiry List February 2021

Enquiry	Action	Date Raised	Date Closed
Concerns about poor state of pavement during works to a property on Harewood Road	PC wrote to resident asking them to ensure the pavement is made good on work completion	February 2021	February 2021
Resident asked if it was possible for part of footpath from Linton to Wetherby to be made into a hard surface due to excessive mud.	Advised that this was not possible.	February 2021	February 2021
Request for footpath between East Keswick and Collingham on Harewood Road.	Advised that we are currently investigating this possibility with EK PC	February 2021	
Fence at Kingfisher Reach – illegal placement of fence on land opposite Kingfisher Reach. Update requested by resident and provided. Another resident has made an enquiry about removal of the fence.	PC have written to Parks and Countryside and Planning Enforcement. PC have also contacted the landowner who is awaiting outcome from Planning Enforcement. LCC have confirmed the fence is illegal. Awaiting a date for removal. Awaiting outcome from LCC legal team.	September/October November 2020 January/February 2021	

Further enquiries received regarding ownership of fence on original boundary.			
A Thank You from a resident for the PC newsletter		February 2021	N/A
Complaints about litter in Collingham	Purchased litter picking equipment to be collected from Diana Lee's house.	February 2021	February 2021
Resident had concerns about a neighbour's land.	Signposted to LCC	February 2021	
Overflowing bins at 1066	Reported to LCC who have said they will empty daily	February 2021	
Compton Lane lay by litter and other debris reported.	Reported to LCC	February 2021	
Uncaged chickens reported on field opposite the Church in Collingham. May pose a bird flu risk.	Reported concerns to the landowner	February 2021	
Grass verges churned up by heavy vehicles on School Lane	Reported to LCC for action. Resident advised to report the issue through the community Survey	February 2021	

Appendix 2

Decisions Made and Earlier Applications Still Pending			
Application Number	Address	Description	Decision
20/07850/FU/NE	Linton Grange Linton Common Linton	Detailed application for demolition of existing buildings and construction of one detached dwelling with associated landscaping (including Section 106 Unilateral Undertaking to revoke planning permissions 16/06101/FU, 18/02588/FU and 18/06861)	Approved
20/08485/FU/NE	The Grange Harewood Road Collingham	First floor side extension	Approved
20/07345/FU/NE	Linton Springs House Sicklinghall Road	Single storey rear extension	Approved
20/06740/FU/NE	Langdale Harewood Road Collingham	Part single storey part first floor rear extension; increase in roof height on existing side extension	Withdrawn
20/07537/FU/NE	Alresford Harewood Road Collingham	Two storey extension with canopy to front; single storey side and rear extension; part two storey and part three storey rear extension; single storey side extension	Still pending
20/03995/FU/NE	38 Brookside Collingham	New attached dwelling in the side garden of 38 Brookside; new access drives front and rear with dropped kerb to rear Revised entrance arrangements and 3rd bed turned to office - PC objection reiterated	Still pending
18/06114/FU/NE	Land To The North Trip Lane Linton	One new agricultural dwelling No new information since April 2020.	Still pending
20/07525/FU/NE	High Close Langwith Drive Collingham	Alterations including two storey and single storey side extension; replacement of flat roof with pitched roof over existing day room	Still pending
20/08192/FU/NE	Archways Sicklinghall Road Wetherby	Replacement dwelling with associated driveway and landscaping	Still pending
20/08424/FU/NE	Friars Cragg Linton Common Linton	First floor rear extension with alterations	Still pending
20/08632/FU/NE	Manor House, Northgate Lane Linton	Alterations involving new first floor extension to form habitable accommodation including raised roof height to existing detached triple garage	Still pending
20/08598/FU/NE	Providence House Jewitt Lane Collingham	One new single storey dwelling	Still pending
20/08627/FU/NE	High Croft Linton Lane Linton	Single storey extension and replacement triple garage to rear; removal of dormer windows including new roof lights, replacement roof and windows	Still pending
21/00239/FU/NE	Off Linton Common Linton	New steps down from within Linton Common to River Wharfe	Still pending
20/08526/FU/NE	Wild Cherries Main Street Linton	Demolition of existing dwelling and garage and erection of one detached dwelling	Still pending
20/08260/FU/NE	The Moorings 16 The Avenue Collingham	Two storey front extension; single storey extension incorporating balcony with balustrade above and alterations to existing dormer window to rear	Still pending

20/08302/FU/NE	Riverside Harewood Road Collingham	Replacement garage to front forming car port with living accommodation above	Still pending
20/08387/FU/NE	Woodville Harewood Road Collingham	Part single, part two storey rear extension; roof enlargement with hip to gable roof extension; installation of front dormer window including front roof lights; erection of rear dormer windows; first floor side extension; detached outbuilding to rear; creation of new access onto classified road. Note it has been confirmed there are no gates to front drive.	Still pending
20/08192/FU/NE	Archways Sicklinghall Road Wetherby	Replacement dwelling with associated driveway and landscaping	Still pending
20/07178/FU/NE	31 Brookside Collingham	Part two storey part single storey front/side extension; Part two storey part single storey rear extension with Juliet balcony to first floor rear; patio area to side; raised decking to rear.	Still pending
20/05453/FU/NE	Linfield Northgate Lane Linton	One new detached dwelling with associated ground works	Still pending
19/05747/FU/NE	Land Adjacent To Field Gap 12 Trip Garth Linton	Demolition of existing outbuilding and construction of new dwelling with associated hard/soft landscaping	Still pending
17/08289/RM/NE	Land At Leeds Road Collingham	Reserved Matters application for residential development up to 150 dwellings	Still pending
19/07608/RM/NE	Land At Leeds Road Collingham Wetherby	Reserved Matters application for residential development up to 139 dwellings. LCC have identified problem with main bridge access, not designed to adoptable standards. Re-design and new application for bridge required. This will delay determination further. Asked Chief Planning Officer to revoke Outline Application - vague response suggesting only minor technical matters are outstanding. Strong response sent. Professional advise says conditions have been adequately met therefore approval will not be revoked. Plans Panel Agenda Item 18th March 21.	Still pending
17/06609/OT/NE	Ridge Meadows Northgate Lane/Tibgarth Linton	Outline application for 26 dwellings and means of access. Meeting requested - Kebbell considering the project delivery and will come back in June - nothing firmed up. Ground investigation and survey work completed. See notes of meeting 23rd January Outline plans anticipated in spring 21.	Still pending

Applications February 2021

Application Number	Address	Description	Proposed Comment by PC
--------------------	---------	-------------	------------------------

21/00699/FU/NE	43 Millbeck Green Collingham	Alterations including first floor side part single storey rear extension; front porch; gazebo to rear	Loss of the garage should be resisted due to impact on parking provision.
21/00443/FU/NE	Rectory Farm House Main Street Collingham	New roof to existing rear extension; replacement roof to existing side extension; covered area to rear	No comment
21/01096/FU/NE	Long Meadows Harewood Road Collingham	Alterations to rear including excavating to create lower ground floor with new windows, doors, stairs and balustrade replacement doors to ground floor rear	No comment
21/00599/FU/NE	Long Meadows Harewood Road Collingham	Demolition of existing front entrance porch and construction of a single storey entrance porch	No comment
21/01129/FU/NE	Meadow Cottage Crabtree Green Collingham	New Entrance Gates	No comment
21/00714/FU/NE	Rushgreen The Ridge Linton	Alterations and extensions to front and rear incorporating new first floor; conversion of part of garage to habitable room	Given this is a substantial proposal please can we confirm there will be no impact on any mature trees with amenity value. Ask for condition survey of The Ridge before and after works?

Appeals On-going

Application Number	Address	Description	Summary of current position
19/05966/FU	Hard Gap Main Street Linton	Erection of detached pool/gym building	APP/N4720/W/20/3260422 Appeal by written representation. PC objection will be included.

Planning Enforcements

Case Number	Address	Date Received by LCC	Current Status (new actions in red)
20/00383/UHD3	Land To The South Of Linton Common	30/04/2020	Enforcement appeal in progress. The appeal dismissed and the jetty is to be removed.
20/00888/UL3	38 Brookside Collingham	28/08/2020	PC written to LCC asking for section 215 notice to enforce site be reinstated following planning refusal.
20/00749/UWF	Kingfisher Reach	14/09/2020	Erection of fencing Land Between Kingfisher Reach And River Wharfe