

COLLINGHAM with LINTON PARISH COUNCIL

DRAFT MINUTES OF THE ANNUAL MEETING OF COLLINGHAM with LINTON PARISH COUNCIL

held on

TUESDAY 4th MAY 2021 – 7.30pm

The Meeting was conducted remotely due to Covid-19 restrictions.

PRESENT: Councillors: A Martin (AM) Chair, J Holmes (JH), D Lee (DL), Alan Scorfield (AS), S Spooner (SS), M Moses (MM), Chris Corkhill (CC), D Forsythe-Conroy (DFC), Craig Munday (CM)

IN ATTENDANCE: Tina Wormley

OTHERS: Richard Marston

7981	ELECTION OF CHAIRMAN Angela Martin unanimously elected as Chairman	
7982	ELECTION OF VICE-CHAIRMAN Julian Holmes unanimously elected as Vice Chairman	
7983	PUBLIC REPRESENTATIONS One resident	
7984	APOLOGIES FOR ABSENCE None	
7985	POLICE REPORT March – Eleven crimes reported for Collingham. Two crime reported for Linton.	
7986	DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS None	
7987	MINUTES of the last MEETING The minutes of the meeting held on Tuesday 6 th April 2021 were accepted as a true record.	
7988	CO-OPTION OF A NEW MEMBER TO THE PARISH COUNCIL Richard Marsden was unanimously co-opted to the Parish Council.	
7989	RESIDENT COMMUNICATION AND FEEDBACK See Appendix 1 a. The Parish Council receive a number of resident enquiries over the course of each month. Each is actioned and responses fed back to residents. This can now be viewed as an appendix in the minutes.	Clerk
7990	FINANCE a. Payment of accounts authorised C Wormley Clerk's expenses £25.00 C Wormley Clerk's salary £992.54 HMRC Income tax and NI for Clerk £26.66 R Sparling Planting and Maintenance £80.00 Came & Company Cyber Insurance £319.20 G Baxter Grass cutting & Maintenance £510.00 K Windett Public Rights of Way Work £348.92 D Brown Internal Audit £180.00	

	<p>C Conroy Paintwork and Maintenance £347.10 Collingham Music Association Grant £600.00</p> <p>b. Balances and receipts noted. c. Projects and grants noted. d. Resolved to accept the 2020/21 internal audit report and action the recommendations. e. Resolved to approve and sign off the 2020/21 Annual Governance and Accountability Return (AGAR). f. Resolved the sum of £319.00 for cyber insurance. g. Resolved the sum of £231 for the planning application for the MUGA.</p>	Clerk
7991	<p>ORGANISATIONAL MATTERS</p> <p>a. Delegated Powers – Following the end of legislation permitting remote meetings, the PC resolved to delegate some decision-making powers to the Proper Officer of the council. Anything expedient and necessary to ensure the continuous business of the council, and to deal with mandatory undertakings in order to prevent the authority from incurring liability during the period that the delegation is applicable.</p> <p>b. Community Survey – Power point circulated to all Cllrs. Raw data can be forwarded for specific projects ie Beck Wood/flooding etc. Still undertaking analysis but almost complete. Next meeting Thursday 6th to discuss presenting to residents.</p> <p>c. Quote for litter collection – quote received from Continental Landscapes for £154 per week for collection. Not currently needed but will check notice period required for instruction to proceed.</p> <p>d. Litter bins – Four additional litter bins due to be delivered. Agreed to monitor use to ensure bins are located correctly.</p> <p>e. Summer flower baskets – Resolved to purchase 10 planters that will be fitted to pedestrian guard rails.</p> <p>f. Land adjacent to the MUGA – Subgroup to meet to reconsider current location of proposed MUGA site. It was noted that the Scouts have not requested a bonfire this year on the land adjacent to the playground.</p>	<p>Clerk</p> <p>AM SS/MM Clerk</p> <p>Clerk</p> <p>AM</p> <p>DFC</p> <p>DFC/CC AS</p>
7992	<p>PLANNING</p> <p>See Appendix 2 for a. and b.</p> <p>a. Applications. b. Decisions and enforcements. c. Miller Homes Development – Plans Panel decision deferred as LCC legal team concerned about flood risk. Miller Homes will have to now submit reworked flood risk mitigation measures. d. Kebbell Development – JH has received 30-page design document from Kebbell and will circulate relevant items. Will organise a sub-group meeting to study the designs ahead of consulting with residents.</p>	<p>JH</p> <p>JH</p>
7993	<p>HIGHWAYS LOG</p> <p>a. Highways log circulated and noted. b. Footpath repairs on Harewood Road need attention as debris has not been cleared.</p>	<p>JH</p> <p>JH</p>
7994	<p>TO CONSIDER ENVIRONMENT and VILLAGE MATTERS</p> <p>a. Teen Project – DFC updated Cllrs on progress and circulated a briefing paper prior to the meeting. Following advice, it was agreed not to split the groundworks from the rest of the contract. The subgroup agreed to meet to reconsider current location of the MUGA, now the cricket nets are in place.</p>	<p>DFC AS/CC</p>

	<p>b. Flooding update – Linton Bridge inspection due soon as part of flood plan. Yorkshire Water have been asked to visit the outfall headwall near The Avenue to assess repair requirements. The PC website will now contain a Flood Advice page. A number of residents have volunteered to be flood wardens and will meet in July.</p> <p>c. Beck Wood – Hedging and saplings have now arrived from the Woodland Trust. Continental Landscapes have agreed to plant them up. Sub-group to provide a project plan taking into account information from the survey.</p> <p>d. Bishopdale Copse – The area will receive a number of saplings from the Woodland Trust allocation. AS to contact LCC to request a contribution to the planting programme.</p> <p>e. Proposed footpath between Bardsey, East Keswick and Collingham – The group met on 28th April and have now identified landowners for the area. Most of the footpaths are in the East Keswick/Bardsey Parishes so they will contact the relevant owners to discuss the possibility of permissive footpaths. The next meeting will be held in June.</p> <p>f. Public Right of Way modification order – Consultation stage twenty five percent complete. JH has walked the routes with the Consultant and she is confident they will be acknowledged as bridleways. The application may be heard in the Autumn.</p> <p>g. Footpath adjacent to Church Lane – Following a request from a resident to receive monies for undertaking (unauthorised) work to the area by the bridge, the PC agreed that this was not appropriate. CC to advise resident about the PC’s grant application process.</p>	<p>JH/DFC</p> <p>DL/DFC AS</p> <p>AS</p> <p>JH/CM</p> <p>JH</p> <p>CC</p>
7995	<p>ITEMS FOR NEXT AGENDA</p> <p>a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.</p>	
7996	<p>CLOSURE</p> <p>The Chairman declared the meeting closed at 9.35pm. There will be no meeting in June. The next meeting will be held on Tuesday 6th July 2021 – 7.30 – Venue to be confirmed.</p>	

Signed

Date.....

Chairman

Appendix 1

Resident Enquiry List April 2021

Enquiry	Action	Date Raised	Date Closed
Concerns about safe crossing place for children outside of Piccolino's. Request for slow down signs.	PC have made a request to LCC for strategically placed signs as suggested by the residents.	November and March 2021	
Daffodils – concerns about non-native species of daffodils being planted in Beck Wood.	Advised that PC try to plant native species where possible but not always possible to be aware of all species of plants and flowers.	April 2021	April 2021
Complaints about path in Beck Wood near bridge, following flood waters. Resident requested action from PC regarding the area ie turf	Cllr met with the resident. Advised that the issue is flood waters not the pavement. PC advised cannot lay turf as concerned it will be washed away during next high river tide. However, turf was subsequently laid by the resident.	January/April 2021	April 2021
Reports of drug dealing in CaLSA car park. Reported to police.	Police agreed to add the area to their patrol list.	April 2021	
Complaint about a breach of planning controls at a property in Linton.	Have written to the LCC enforcement department who are now investigating the breach. Reply now received from Planning. No breach has occurred.	March 2021	April 2021
Request for additional repairs to pavement exiting from Green Lane at its junction with Harewood Road currently being undertaken by LCC	Request put to LCC Highways	April 2021	

Appendix 2

Decisions Made and Earlier Applications Still Pending			
Application Number	Address	Description	Decision
20/08192/FU/NE	Archways Sicklinghall Road Wetherby	Replacement dwelling with associated driveway and landscaping	Approved
20/08632/FU/NE	Manor House, Northgate Lane Linton	Alterations involving new first floor extension to form habitable accommodation including raised roof height to existing detached triple garage	Approved
21/00239/FU/NE	Off Linton Common Linton	New steps down from within Linton Common to River Wharfe	Approved, to remain unlit and trees protected.
21/00699/FU/NE	43 Millbeck Green Collingham	Alterations including first floor side part single storey rear extension; front porch; gazebo to rear	Approved
21/01096/FU/NE	Long Meadows Harewood Road Collingham	Alterations to rear including excavating to create lower ground floor with new windows, doors, stairs and balustrade replacement doors to ground floor rear	Approved, planting by Mar 2022
20/03995/FU/NE	38 Brookside Collingham	New attached dwelling in the side garden of 38 Brookside; new access drives front and rear with dropped kerb to rear Revised entrance arrangements and 3rd bed turned to office - PC objection reiterated. Further iteration PC objected again Apr 21.	Still pending
18/06114/FU/NE	Land To The North Trip Lane Linton	One new agricultural dwelling No new information since April 2020.	Still pending
20/07525/FU/NE	High Close Langwith Drive Collingham	Alterations including two storey and single storey side extension; replacement of flat roof with pitched roof over existing day room	Still pending
21/02088/FU/NE	3 Tibgarth Linton	Steel gates with stone pillars to side	Still pending
20/08526/FU/NE	Wild Cherries Main Street Linton	Demolition of existing dwelling and garage and erection of one detached dwelling	Still pending
21/02064/FU/NE	14 Beck Lane Collingham	Raising the roof height with dormer windows to rear	Still pending
21/01129/FU/NE	Meadow Cottage Crabtree Green Collingham	New Entrance Gates	Still pending
21/00714/FU/NE	Rushgreen The Ridge Linton	Alterations and extensions to front and rear incorporating new first floor; conversion of part of garage to habitable room	Still pending
21/01623/FU/NE	Barfield Cottage Northgate Lane Linton	Demolition of existing dwelling and erection of new dwelling	Still pending
20/05453/FU/NE	Linfield Northgate Lane Linton	One new detached dwelling with associated ground works	Still pending
19/05747/FU/NE	Land Adjacent To Field Gap 12 Trip Garth Linton	Demolition of existing outbuilding and construction of new dwelling with associated hard/soft landscaping	Still pending

17/08289/RM/NE	Land At Leeds Road Collingham	Reserved Matters application for residential development up to 150 dwellings	Still pending
19/07608/RM/NE	Land At Leeds Road Collingham Wetherby	Reserved Matters application for residential development up to 139 dwellings. LCC have identified problem with main bridge access, not designed to adoptable standards. Re-design and new application for bridge required. This will delay determination further. Asked Chief Planning Officer to revoke Outline Application - vague response suggesting only minor technical matters are outstanding. Strong response sent. Professional advise says conditions have been adequately met therefore approval will not be revoked. LCC have instructed Miller Homes to carryout flood modelling in accordance with latest data and rules. Scheme to accommodate output from modelling.	Still pending
17/06609/OT/NE	Ridge Meadows Northgate Lane/Tibgarth Linton	Outline application for 26 dwellings and means of access. Meeting requested - Kebbell considering the project delivery and will come back in June - nothing firmed up. Ground investigation and survey work completed. See notes of meeting 23rd January Outline plans anticipated in spring 21.	Still pending

Applications April 2021

Application Number	Address	Description	Proposed Comment by PC
21/02610/FU/NE	Stone Croft Crabtree Green Collingham	Alterations including two storey rear extension; dormer window to front and demolition of existing single storey side extension	No comment
21/02751/FU/NE	Westfield Linton Common Linton	Erection of gates to access track	No comment
21/03030/FU/NE	2 Garsdale Fold Collingham	Alterations including first floor side extension; single storey extension to rear replacing conservatory	No comment

Appeals On-going

Application Number	Address	Description	Summary of current position

Planning Enforcements

Case Number	Address	Date Received by LCC	Current Status (new actions in red)

20/00888/UL3	38 Brookside Collingham	28/08/2020	PC written to LCC asking for section 215 notice to enforce site be reinstated following planning refusal.
20/00749/UWF	Kingfisher Reach	14/09/2020	Erection of fencing Land Between Kingfisher Reach And River Wharfe. Fence removed.

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