

COLLINGHAM with LINTON PARISH COUNCIL

MINUTES OF THE MEETING OF COLLINGHAM with LINTON PARISH COUNCIL

held on

TUESDAY 7th September 2021 – 7.30pm

PRESENT: Councillors: J Holmes (JH), D Lee (DL), S Spooner (SS), M Moses (MM), Chris Corkhill (CC), Richard Marston (RM)

IN ATTENDANCE: Tina Wormley

OTHERS: One resident

7997	PUBLIC REPRESENTATIONS None																																														
7998	APOLOGIES FOR ABSENCE A Martin (AM), D Forsythe-Conroy (DFC),																																														
7999	POLICE REPORT July Statistics Collingham 10 crimes: 3 Burglaries, 3 Public order, 1 vehicle crime, 1 shoplifting, 1 ASB, 1 Other. Linton 5 crimes: 3 ASB, 1 criminal damage, 1 public order.																																														
8000	DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS None.																																														
8002	MINUTES of the last MEETING The minutes of the meeting held on Tuesday 4 th May 2021 were accepted as a true record.																																														
8003	RESIDENT COMMUNICATION AND FEEDBACK See Appendix 1 a. The Parish Council receive a number of resident enquiries over the course of each month. Each is actioned and responses fed back to residents. This can now be viewed as an appendix in the minutes.	Clerk																																													
8004	FINANCE a. Payment of accounts authorised <table border="0" style="width: 100%;"> <tr> <td style="width: 30%;">C Wormley</td> <td style="width: 40%;">Clerk's expenses</td> <td style="width: 30%; text-align: right;">£25.00</td> </tr> <tr> <td>C Wormley</td> <td>Clerk's salary</td> <td style="text-align: right;">£992.54</td> </tr> <tr> <td>HMRC</td> <td>Income tax and NI for Clerk</td> <td style="text-align: right;">£26.66</td> </tr> <tr> <td>ICO</td> <td>Data protection fee</td> <td style="text-align: right;">£35.00</td> </tr> <tr> <td>S Spooner</td> <td>Top up for PC sim card</td> <td style="text-align: right;">£11.98</td> </tr> <tr> <td>G Baxter</td> <td>Grass cutting & Maintenance</td> <td style="text-align: right;">£1170.00</td> </tr> <tr> <td>K Windett</td> <td>Public Rights of Way Work</td> <td style="text-align: right;">£400.00</td> </tr> <tr> <td>PKF Littlejohn</td> <td>External Audit</td> <td style="text-align: right;">£480.00</td> </tr> <tr> <td>C Conroy</td> <td>Maintenance and paint work</td> <td style="text-align: right;">£769.53</td> </tr> <tr> <td>Solution House</td> <td>Vacancy banner</td> <td style="text-align: right;">£66.00</td> </tr> <tr> <td>Vision ICT</td> <td>Website page addition</td> <td style="text-align: right;">£72.00</td> </tr> <tr> <td>YLCA</td> <td>Webinar</td> <td style="text-align: right;">£48.00</td> </tr> <tr> <td>Continental Landscapes</td> <td>Litter collection</td> <td style="text-align: right;">£330.00</td> </tr> <tr> <td>St Oswald's Church</td> <td>Colour insert for magazine</td> <td style="text-align: right;">£250.00</td> </tr> <tr> <td>LCC</td> <td>Summer troughs</td> <td style="text-align: right;">£2348.16</td> </tr> </table> b. Balances and receipts noted. c. Projects and grants noted.	C Wormley	Clerk's expenses	£25.00	C Wormley	Clerk's salary	£992.54	HMRC	Income tax and NI for Clerk	£26.66	ICO	Data protection fee	£35.00	S Spooner	Top up for PC sim card	£11.98	G Baxter	Grass cutting & Maintenance	£1170.00	K Windett	Public Rights of Way Work	£400.00	PKF Littlejohn	External Audit	£480.00	C Conroy	Maintenance and paint work	£769.53	Solution House	Vacancy banner	£66.00	Vision ICT	Website page addition	£72.00	YLCA	Webinar	£48.00	Continental Landscapes	Litter collection	£330.00	St Oswald's Church	Colour insert for magazine	£250.00	LCC	Summer troughs	£2348.16	
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	<p>d. It was noted that the 2020/21 Annual Governance and Accountability Return (AGAR) has been returned with two exceptions: The figures in Section 2, Box 8 of the prior year comparative column do not agree to the prior year final signed AGAR. The Box 8 figure for the prior year was amended but the original figure was put into the 2020 column on the current year AGAR. Section 2, Box 8 for the prior year should read £86,914. Section 2, Box 10 is inconsistent with the balance published by the Public Works Loan Board. The figure in Box 10 should read £68,928. Resolved to make the amendments when completing next year's AGAR.</p> <p>e. Resolved to spend up to £1227.50 on the planting project subject to a breakdown of figures plus £300 for winter planting. Resolved to support the permanent planting project in both villages.</p> <p>f. Resolved the sum of £880 plus VAT for Christmas lights. Clerk to ask LCC to notify PC in advance of installation.</p>	<p>Clerk</p> <p>DFC</p> <p>Clerk</p>
8005	<p>ORGANISATIONAL MATTERS</p> <p>a. New email platform – Agreed to start using it from the 20th September. All Cllrs to check RMs email footer so that all Cllrs have a uniform response.</p> <p>b. Completion of Risk Assessment and associated actions noted.</p> <p>c. Resignations of Cllrs Alan Scorfield and Craig Mundy, due to personal commitments, noted.</p>	RM
8006	<p>PLANNING</p> <p>See Appendix 2 for a. and b.</p> <p>a. Applications.</p> <p>b. Decisions and enforcements.</p> <p>c. Miller Homes Development – JH has met with Miller Homes. They have agreed to reconsider the number of bungalows within the development. Still awaiting revised proposals.</p> <p>d. Kebbell Development – Planning application now submitted. Sub-group met to discuss the application. Their feedback will inform the objection which JH will forward to Planning.</p>	<p>JH</p> <p>JH</p>
8007	<p>HIGHWAYS LOG</p> <p>a. Highways log circulated and noted.</p> <p>b. Clerk to chase banners used at Harewood to slow traffic.</p> <p>c. RM to collate data from SIDs</p>	<p>JH</p> <p>Clerk</p> <p>RM</p>
8008	<p>TO CONSIDER ENVIRONMENT and VILLAGE MATTERS</p> <p>a. Teen Project – Planning application now submitted. One objection received so far. Agreed to put application on website/Facebook.</p> <p>b. Flooding update – Website flooding page now up. Flood sub-group established and meeting regularly.</p> <p>c. Beck Wood – Agreed to postpone discussion on the Beck Wood gate and barrier. Quotes received for the path. Agreed path edgings should be included and Trust for Conservation Volunteers quote at £2,650 accepted. The whole grant is unlikely to be spent, it may be possible to apply for a change of use of grant. Highcroft ginnel is also on the old railway line, DL to investigate using funds to light this. JH to ask CALSA if power for the lighting could be supplied by them. Meeting with residents to be organised for a Thursday in October at 7.30.</p> <p>d. Bishopdale Copse – RM and CC to take the lead on the project following the resignation of Alan Scorfield.</p> <p>e. Public Right of Way modification order – Good progress made with 60% of the report complete. It is anticipated that the report will be finished by September and go to an LCC decision meeting in October.</p> <p>f. Resolved to support the Orchard Garden grant application for £2000.</p>	<p>DFC</p> <p>Clerk</p> <p>DL/JH</p> <p>RM/CC</p> <p>JH</p> <p>Clerk</p>
8009	<p>ITEMS FOR NEXT AGENDA</p> <p>a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.</p>	

8010	<p>CLOSURE</p> <p>The Chairman declared the meeting closed at 9.35pm. The next meeting will be held on Tuesday 5th October 2021 – 7.00pm at Linton Memorial Hall</p>	
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Signed

Date.....

Chairman

Appendix 1

Resident Enquiry List July/August 2021

Enquiry	Action	Date Raised	Date Closed
Positive comments about the flower baskets in both villages. Request for wooden posts to protect grass verges from vehicle damage		July 2021	
Concerns about the obstruction of Middle Lane in Linton	Wrote to owner of the vehicle obstructing the road asking them to remove it	July 2021	
Request for bench outside the school.	Resident advised it is not on our land so we are not in a position to place one.	July 2021	
Resident passed on her sincere thanks for the PCs support for their planning application, and complimented us for being such an active group.		July 2021	
Concerns about tree felling around Linton Bridge	Contacted Richard Lapish department for further information	July 2021	
A number of complaints about Beck Wood including parking, litter and anti-social behaviour	Meeting with residents planned to try and resolve the issues. Other actions taken including employment of contractor to remove excessive litter. Gate extension and bar raise quotes.	July/August 2021	
Report of overflowing bins outside the playground.	Cleared by the PC's contractor	July 2021	July 2021

Overhanging trees on ginnel from Harewood Road.	Tree work to be undertaken to reduce size and overhang.	August 2021	August 2021
Report of overflowing bins at the playground.	Asked contractor to empty them as LCC are currently not working at full capacity due to covid and staff shortages.	August 2021	August 2021
Footpath at the top of Jewitt Lane blocked with overgrowth, weeds and brambles	Written to the land-owner to ask them to cut back and make accessible	August 2021	
Large pot-hole in Hastings Court	Written to landowner	August 2021	
Several complaints about the weeds and debris around the crossing on Main Street in Collingham	Asked contractor to clear	August 2021	

Appendix 2

Decisions Made and Earlier Applications Still Pending			
Application Number	Address	Description	Decision
21/05978/DPD	The Barn Linton Common Linton Wetherby LS22 4JE	Change of use agriculture to residential	Refused
21/05266/FU/NE	Stone Croft Crabtree Green Collingham	Two storey rear extension; enlargement of dormer window at rear; alterations to roof to front, including dormer window; new entrance to front; alterations to windows; rooflights to rear; demolition of existing single storey side extension; reduction in size of existing garage	Approved
21/05194/FU/NE	Daffy Dell Cottage Orchard Drive Linton	Single storey glazed extension linking dwelling to the annex	Approved
21/05234/FU/NE	Stone Acre Harewood Road Collingham	Alterations including, two storey part single storey side/rear extension; two juliet balconies at first floor with balustrades to rear; new side window at first floor level	Approved
21/04876/FU/NE	1 The Acres Linton	Erection of carport to existing garage	Approved
21/03030/FU/NE	2 Garsdale Fold Collingham	Alterations including first floor side extension; single storey extension to rear replacing conservatory	Approved
21/02610/FU/NE	Stone Croft Crabtree Green Collingham	Alterations including two storey rear extension; dormer window to front and demolition of existing single storey side extension	Approved
21/03995/FU/NE	3 Station Lane Collingham	Alterations including first floor side extension; single storey rear extension	Withdrawn
21/04783/FU/NE	79 Brookside Collingham	Single storey front extension; single storey rear extension	Still pending
21/05806/FU/NE	The Old Coach House Church Lane Collingham	Single storey extension to front	Still pending
21/05569/FU/NE	53 Millbeck Green Collingham	Two storey side part single storey rear extension	Still pending
18/06114/FU/NE	Land To The North Trip Lane Linton	One new agricultural dwelling No new information since April 2020.	Still pending

		Plans Panel meeting May 2021 deferred decision pending new information on threat to existing site, vehicle displacement and what constitutes special measures.	
21/01623/FU/NE	Barfield Cottage Northgate Lane Linton	Demolition of existing dwelling and erection of new dwelling	Still pending
21/03816/FU/NE	25 Millbeck Green Collingham	Variation of condition No.2 (Approved Plans) to previously approved planning application 19/04730/FU for alterations to the approved plans	Still pending
21/04865/FU/NE	Oaklands Harewood Road Collingham	Two storey extension with balcony incorporating raising height of existing roof and single storey glazed canopy to rear; single storey porch extension to side; glazed canopy to front; second floor window to each side and first floor window to side	Still pending
21/05268/FU	Land Opposite Westgarth Linton	Variation of condition 1 (The temporary storage containers and related paraphernalia subject to this permission shall be removed and the site remediation measures completed by 1 July 2021) to previously approved application 20/01687/FU to extend the time frame	Still pending
21/05306/FU/NE	6 Main Street Linton	Single storey rear extension	Still pending
21/03770/FU/NE	Byways Stammerge Lane Linton	Detached single storey tack/store room with roof lights	Still pending
21/04955/FU/NE	Whitwell House Bungalow Linton Common Linton	Single storey side/rear extension	Still pending
17/08289/RM/NE	Land At Leeds Road Collingham	Reserved Matters application for residential development up to 150 dwellings. Note Bellway drawings superseded by same plans as 19/08289/RM	Still pending
19/07608/RM/NE	Land At Leeds Road Collingham Wetherby	Reserved Matters application for residential development up to 139 dwellings. LCC have identified problem with main bridge access, not designed to adoptable standards. Re-design and new application for bridge required. This will delay determination further. Asked Chief Planning Officer to revoke Outline Application - vague response suggesting only minor technical matters are outstanding. Strong response sent. Professional advise says conditions have been adequately met therefore approval will not be revoked. LCC have instructed Miller Homes to carryout flood modelling in accordance with latest data and rules. Scheme to accommodate output from modelling. Very minor modifications proposed. Plans Panel 17th July requested design improvements. Meeting with Miller Homes booked 17th August.	Still pending
17/06609/OT/NE	Ridge Meadows Northgate Lane/Tibgarth Linton	Outline application for 26 dwellings and means of access.	

Reserved Matters Planning application submitted see below.
Also note application to discharge conditions 21/05525/COND

Applications August 2021

Application Number	Address	Description	Proposed Comment by PC
21/05997/FU/NE	Briarside Leeds Road Collingham	Alterations including new entrance door and first floor bay window to front; single storey extensions to both sides; new chimney to side; hip to gable roof extension to flat roof with full height glazing to south west elevation; two storey extension to rear incorporating a balcony with glazed balustrade; associated replacement of windows	No comment
21/05915/FU/NE	Harewood Road Sports Ground Harewood Road Collingham	Installation of multi-use games area	No comment
21/06118/FU/NE	4 The Vale Collingham	Single storey rear extension; conversion of rear dining area window to bi-fold doors	No comment
21/05590/RM	Ridge Meadows Linton	22 new dwellings including 6 affordable	See separate report
21/06311/FU/NE	Providence House Jewitt Lane Collingham	Two storey side extension; single storey rear extension to provide annexe	No comment
21/06433/FU/NE	Apropos Northgate Lane Linton	Alterations to existing side extension; roof lights to side; replacement doors and insertion of windows	No comment
21/06583/FU/NE	Marric House The Avenue Collingham	Single storey side extension Marric House The Avenue Collingham	No comment
21/06670/FU/NE	Langdale Harewood Road Collingham	Single storey rear extension; new pitched roof over garage to side including infill extension of first floor rear balcony	No comment

Appeals On-going

Application Number	Address	Description	Summary of current position
21/00714/FU/NE	Rushgreen The Ridge Linton	Alterations and extensions to front and rear incorporating new first floor; conversion of part of garage to habitable room	Fast track appeal, no further comments allowed. APP/N4720/D/21/3279918

20/03995/FU	38 Brookside Collingham Wetherby LS22 5AN	New attached dwelling in the side garden of 38 Brookside; new access drives front and rear	Appeal be written representations, APP/N4720/W/21/3280085
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Planning Enforcements

Case Number	Address	Date Received by LCC	Current Status (new actions in red)
20/00888/UL3	38 Brookside Collingham	28/08/2020	PC written to LCC asking for section 215 notice to enforce site be reinstated following planning refusal.
E/21/01157/UHD3	7 Main Street Linton	21/09/2021	Inappropriate roof materials in the Conservation Area. Investigation on hold shortgae of resources.