

COLLINGHAM with LINTON PARISH COUNCIL

DRAFT MINUTES OF THE MEETING OF COLLINGHAM with LINTON PARISH COUNCIL

held on

TUESDAY 4th August 2020 7.30pm

The Meeting was conducted remotely due to the Covid-19 virus outbreak.

PRESENT: Councillors: A Martin (AM) Chair, J Holmes (JH), D Forsythe-Conroy (DFC), D Henderson (DH), D Lee (DL), Alan Scorfield (AS), Chris Corkhill (CC)

IN ATTENDANCE: Tina Wormley

OTHERS: None

7861	<p>PUBLIC REPRESENTATIONS None.</p>	
7862	<p>APOLOGIES FOR ABSENCE S Spooner (SS), M Moses (MM)</p>	
7863	<p>POLICE REPORT One crime recorded for Linton in July - Burglary Residential – Linton Common – Suspect removed window of garage to gain entry and steal bicycle. Five crimes recorded in Collingham: One Robbery – Hastings Court – suspect orders food by telephone, on arrival to pick food up suspects snatch food and threatens violence against staff unless they give cash and food. When suspects leave shop, they call back via telephone to threaten to harm staff if police are called. Two people arrested. Two Criminal Damage: Harewood Road – suspect pours paint over electric gate. Details of second criminal damage withheld by victim. One Burglary residential – Suspect enters garage and snap lock-chain to remove vehicle. One person arrested. One vehicle seizure – Langwith Avenue – no insurance.</p>	
7864	<p>DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS None</p>	
7865	<p>MINUTES of the last MEETING The minutes of the meeting held on Tuesday 7th July 2020 were accepted as a true record.</p>	
7866	<p>RESIDENT COMMUNICATION AND FEEDBACK</p> <ul style="list-style-type: none"> a. Fence at Mourgins Colt has been smashed by vehicles. LCC investigating installation of Crash kerb on Main Street Linton to prevent happening again. Details can be found on the Highways log item 29. b. Fencing on Kingfisher green space – a number of residents have expressed concern about a fence that has been erected on green space on Bishopdale Drive. Ward Cllr Matthew Robinson is progressing the issue. c. Traffic on Linton Road – complaints received about dangerous parking on Linton Road during busy periods at Beck Wood. LCC investigating emergency double yellow lines. The issues is covered under Highways Log item 22. d. A request to hire the Glebe Field for a party has been received from a resident – however the Parish Council do not hire out the Glebe Field and recommend the resident contacts the Orchard Garden. 	<p align="right">JH</p> <p align="right">JH</p> <p align="right">Clerk</p>

	<p>e. It is noted that a number of residents regularly thank the volunteer litter collectors for all the work they do to keep the area litter free.</p>																															
7867	<p>FINANCE</p> <p>a. Payment of accounts authorised</p> <table border="0" style="width: 100%;"> <tr> <td style="width: 33%;">C Wormley</td> <td style="width: 33%;">Clerk's expenses</td> <td style="width: 33%; text-align: right;">£25.00</td> </tr> <tr> <td>C Wormley</td> <td>Clerk's salary</td> <td style="text-align: right;">£950.75</td> </tr> <tr> <td>HMRC</td> <td>Income tax and NI for Clerk</td> <td style="text-align: right;">£21.65</td> </tr> <tr> <td>C Conroy</td> <td>Installation of sanitisers</td> <td style="text-align: right;">£75.00</td> </tr> <tr> <td>YLCA</td> <td>Webinar Training</td> <td style="text-align: right;">£48.00</td> </tr> <tr> <td>G Baxter</td> <td>Grass cutting & Maintenance</td> <td style="text-align: right;">£1173.60</td> </tr> <tr> <td>Azure Tree Service</td> <td>Removal of tree</td> <td style="text-align: right;">£350.00</td> </tr> <tr> <td>PWLB</td> <td>Loan</td> <td style="text-align: right;">£9793.41</td> </tr> <tr> <td>PKF Littlejohn</td> <td>External Audit</td> <td style="text-align: right;">£480.00</td> </tr> <tr> <td>Ark Display</td> <td>Sign</td> <td style="text-align: right;">£36.00</td> </tr> </table> <p>b. Balances and receipts noted. c. Projects and grants noted.</p>	C Wormley	Clerk's expenses	£25.00	C Wormley	Clerk's salary	£950.75	HMRC	Income tax and NI for Clerk	£21.65	C Conroy	Installation of sanitisers	£75.00	YLCA	Webinar Training	£48.00	G Baxter	Grass cutting & Maintenance	£1173.60	Azure Tree Service	Removal of tree	£350.00	PWLB	Loan	£9793.41	PKF Littlejohn	External Audit	£480.00	Ark Display	Sign	£36.00	
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7868	<p>ORGANISATIONAL MATTERS</p> <p>a. Resolved an incremental salary increase for the Clerk.</p> <p>b. Local Centres Programme (LCP) – Progress has now stalled on this pending a City Council financial review on capital spend. Agreed to cover the issue in the community survey.</p> <p>c. CALSA Extension Update – The gym opened on 31st July. Licence agreement now signed. Outstanding work includes some interior decorating and landscaping around the site.</p> <p>d. Community Survey – The publicity sub-group have reviewed a draft survey prepared by AM. The work will now be undertaken by the Parish Council. Outcomes will be presented at the May 21 APM and will facilitate consultation requirements for the receipt of CIL monies.</p> <p>e. Risk Assessment – Resolved to accept actions from the annual risk assessment report. One action, to install railings on a low wall by the Millbeck ginnel, will require three quotes as the figure will be over £5000. Thanks are noted to CC and AS for their work on the assessment. Chris Conroy to be asked to cut away exposed geotextile near Linton Bridge.</p> <p>f. Resolved to accept Code of Conduct addendum.</p> <p>g. August 2021 meeting – A decision made in June or July 2021 regarding the August meeting.</p>	<p>Clerk</p> <p>SS</p> <p>JH</p> <p>AM/SP MM</p> <p>CC/AS Clerk</p> <p>Clerk</p>																														
7869	<p>PLANNING</p> <p>See Appendix 1 for a. and b.</p> <p>a. Applications.</p> <p>b. Decisions and enforcements.</p> <p>c. Miller Homes Development – No further information received.</p> <p>d. Kebbell Development – No further information received.</p>	JH																														
7870	<p>HIGHWAYS LOG</p> <p>a. Highways log circulated – Dangerous parking on Linton Road – JH has met with Chris Procter from Leeds City Council, who has agreed to install temporary double yellow lines. Awaiting proposed drawings.</p>	JH																														
7871	<p>TO CONSIDER ENVIRONMENT and VILLAGE MATTERS</p> <p>a. Teen Project – DFC and SS to bring an outline proposal to the September meeting.</p> <p>b. Flooding update – Still awaiting update</p> <p>c. Beck Wood – It is noted that despite the large number of notices prohibiting entry into the river, some visitors continue to do so.</p>	<p>DFC/SS</p> <p>JH</p> <p>DL/DFC</p> <p>DH</p>																														

	<p>d. Bishopdale Copse – AS and JH to meet with Vicky Nunns from Leeds City Council 6th August to progress the agreement.</p> <p>e. Bowling Club Covid-19 support grant – Councillors supportive of the Bowling Club but not a further Covid Support grant. Clerk to clarify a number of issues in the application to be brought back to September meeting.</p> <p>f. Footpath Signs – Postponed to September</p> <p>g. Resolved to proceed with Christmas tree lights. Agreed to investigate additional lights in Orchard Garden</p>	<p>AS/JH</p> <p>Clerk</p> <p>MM</p> <p>DL/SS</p>
7872	<p>ITEMS FOR NEXT AGENDA</p> <p>a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.</p>	
7873	<p>CLOSURE</p> <p>The Chairman declared the meeting closed at 9.00pm.</p> <p>The next meeting will be held remotely on Tuesday 8th September 2020 – 7.30</p>	

Signed

Date.....

Chairman

Appendix 1

Decisions Made and Earlier Applications Still Pending			
Application Number	Address	Description	Decision
19/05966/FU/NE	Hard Gap Main Street Linton	Erection of detached pool/gym building and single storey extension to hard gap dwelling Strong objection from Landscape Team	Refused harmful to Green Belt
20/01687/FU/NE	Land Opposite Westgarth Linton	Temporary siting of storage containers to store plant and machinery.	Approved
20/02384/FU	Bridge Farm Harewood Road Collingham	New access and garage.	Approved
20/03123/FU/NE	College Grange, College Farm Lane Linton	Alterations involving two storey side extension College Grange, College Farm Lane Linton	Approved Construction Plan required
20/01180/FU/NE	Hollybush Farm School Lane Collingham	First floor side extension	Still pending
20/02977/FU/NE	Cheyne Cottage 6 Jewitt Lane Collingham	New open porch to front; new roof to existing dormer window to front	Still pending
20/03198/FU/NE	The Willows Upper Langwith Collingham	Single storey front extension; part single storey part two storey side/rear extension; alterations to rear; new hardstanding to front and side	Still pending
18/06114/FU/NE	Land To The North Trip Lane Linton	One new agricultural dwelling No new information since March 19	Still pending
19/00992/FU/NE	Cricket Ground, Harewood Road Sports Ground Harewood Road Collingham	Installation of all weather surface cricket cage and netting English Cricket Board have removed their holding objection.	Still pending

20/02866/FU/NE	Robins Willow School Lane Collingham	Two storey gable wall side extension with dormer window to front above existing garage and single storey rear extension Note the application includes a first floor terrace, I have objected to this.	Still pending
19/02778/FU/NE	Linton Grange Linton Common Linton	Demolition of existing building and construction of one detached dwelling (variation to siting of previous approval 18/06861/FU)	Still pending
20/03565/FU/NE	Linton Grange Linton Common Linton	Demolition of existing buildings and construction of one detached dwelling, (including section 106 unilateral undertaking to revoke planning permissions 16/06101/FU, 18/02588/FU and 18/06861)	Still pending
20/02891/FU/NE	Whitwell House Bungalow Linton Common Linton	Single storey side/rear extension and double garage to front/side	Still pending
20/03335/FU/NE	7 Main Street Linton	Conversion of garage to habitable rooms; single storey rear extension; overhanging porch to rear; erection of outbuilding to rear; replacement window to front	Still pending
20/03647/FU/NE	Nor East Jewitt Lane Collingham	First floor side extension and single storey rear extension	Still pending
20/03598/FU/NE	9 Tern Park Collingham	First floor side/front extension	Still pending
20/03669/FU/NE	12 Cotterdale Holt Collingham Wetherby	Single storey rear extension	Still pending
19/05747/FU/NE	Land Adjacent To Field Gap 12 Trip Garth Linton	Demolition of existing outbuilding and construction of new dwelling with associated hard/soft landscaping	Still pending
17/08289/RM/NE	Land At Leeds Road Collingham	Reserved Matters application for residential development up to 150 dwellings	Still pending
19/07608/RM/NE	Land At Leeds Road Collingham Wetherby	Reserved Matters application for residential development up to 139 dwellings. Objection reported on the portal	Still pending
17/06609/OT/NE	Ridge Meadows Northgate Lane/Tibgarth Linton	Outline application for 26 dwellings and means of access . Meeting requested - Kebell considering the project delivery and will come back in June - nothing firmed up. Ground investigation and survey work completed. See notes of meeting 23rd January	Still pending

Applications July 2020

Application Number	Address	Description	Proposed Comment by PC
20/04163/FU/NE	Rose Hill Linton Common Linton	Single storey rear extension and associated external works	Comment access from Trip Lane and condition survey pre and post work from junction with Main Street to access.
20/04175/FU/NE	Westwinds The Ridge Linton	Two storey side & rear extensions, balcony to front & alterations to fenestration	

Appeals On-going

Application Number	Address	Description	Summary of current position
None			

Planning Enforcements

Case Number	Address	Date Received by LCC	Current Status (new actions in red)
None			

Other

Riverside Cottage, Linton Common - a jetty is being built. Outside Conservation Area. Owner has written to Planning Enforcement stating an application will be submitted. EA have visited site and are starting an Enforcement Case. PC wrote to owner seeking works stop.

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