

## **COLLINGHAM with LINTON PARISH COUNCIL**

**Members of the public are welcome to attend a Public Session at the beginning of the meeting for a maximum of 15 minutes.**

### **Agenda**

**1. To receive apologies and accept reasons for absence**

**2. To receive any declarations of interest from Members**

\*Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Collingham with Linton Parish Council Code of Conduct for Members and by the Localism Act 2011.

**3. To consider requests received by the Clerk for dispensations under Section 33 of The Localism Act 2011**

**4. To consider if any items on the agenda should be discussed in private**

\*Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.

**5. To approve as an accurate record the minutes of the Extra ordinary Parish Council meeting on 23<sup>rd</sup> January 2025**

**6. To receive such items that the Chair may wish to lay before the Council**

- a) To discuss the requirement for a volunteer for the Parish magazine distribution in Linton
- b) To receive an update on the management at CaLSA

**7. Police Matters**

- a) To receive the police report
- b) To consider the response from the community police to the invitation to attend meetings
- c) To consider Cllr Emma Askew's proposal to enter into conversation with Harewood Parish Council around their use of speed guns

**8. Village News and Resident Communications**

- a) To receive the latest resident communication report and agree action as appropriate
- b) To consider the introduction of a communication plan and decide on items to be included in the next newsletter
- c) To approve the draft survey for feedback on the 2024 Christmas lights

**9. Environment and Village Matters**

- a) To consider priorities for February's maintenance schedule
- b) To consider the approach to summer planting for 2025
- c) To note the update on fencing repairs
- d) To note the date of 10<sup>th</sup> February for planned repairs to the playground
- e) To receive an update on the planned installation of hoops and goals
- f) To receive an update on permissions required to install gateway signage
- g) To note that the planting in Beck Wood by Azure Trees has started
- h) To note the feedback from the Flood Committee to the Parish Councils meeting request

## 10. Finance

- a) To consider a Grant application from Linton Memorial Hall
- b) To note monies spent using the Clerk/ Chairs' delegated authority to spend
  - i. The purchase of a laptop to upload SID data
  - ii. Clerks overtime for January @ 20 hours agreed with the Chair via email
  - iii. Clerks expenses
- c) To note balances and receipts in the cashbook
- d) To note any project spend and grant receipts in the cashbook
- e) To authorise payment of accounts presented
- f) To note receipt of CiL19/07608/RM £177,697.50

## 11. Organisational matters

- a) To confirm that the method for sharing councillor meetings documentation
- b) To note the updated schedule of Parish Council and committee meetings for 2025
- c) To receive the councillors correspondence report and consider action as appropriate
- d) To consider the approach to the recruitment of three additional councillors
- e) To consider the proposal for a Playgrounds and Open Spaces Committee and its intended responsibility for the development of a Management Plan for Beck Wood
- f) To receive a report on plans for the Annual Parish Meeting and discuss its format
- g) To note the Clerks annual leave week commencing 10<sup>th</sup> February 2025 for one week

## 12. Training

- a) To receive feedback on training completed in the previous month
- b) To note the enrolment of the Clerk for the CiLCA qualification with a requirement of five hours working time each week from March until November 2025
- c) To consider any tabled requests for training

## 13. Planning

- a) To receive and consider the new planning applications, and note updates to the planning report
  - 24/07330/FU/NE Construction of structural integration to link two detached garages Collingwood Hill Crest Collingham
  - 24/07300/FU/NE Single storey front extension Linfield Northgate Lane Linton
- b) To receive an update on the Ridge Meadows development

## 14. Highways

Leeds City Council to update this report on 3<sup>rd</sup> February.

## 15. Items for next agenda

- a) To discuss policies adopted/ to be adopted for the Parish Council

**16. Next Meeting** will be held on Tuesday 4<sup>th</sup> March 2025, at Collingham Memorial Hall.