

# **COLLINGHAM with LINTON PARISH COUNCIL**

## **Full Parish Council Meeting 4<sup>th</sup> March 2025**

Email: [Clerk@collinghamlintonparishcouncil.gov.uk](mailto:Clerk@collinghamlintonparishcouncil.gov.uk)

**Members of the public are welcome to attend a Public Session at the beginning of the meeting for a maximum of 15 minutes.**

### **Agenda**

**1. To receive apologies and accept reasons for absence**

**2. To receive any declarations of interest from Members**

\*Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Collingham with Linton Parish Council Code of Conduct for Members and by the Localism Act 2011.

**3. To consider requests received by the Clerk for dispensations under Section 33 of The Localism Act 2011**

**4. To consider if any items on the agenda should be discussed in private**

\*Public Bodies (Admission to Meeting Act 1960) that the press and the public be excluded from the remainder of the meeting on the grounds that the publicity would be prejudicial to the confidential nature of the business to be transacted.

**5. To approve as an accurate record the minutes of the Parish Council meeting on 4<sup>th</sup> February 2025**

**6. To receive such items that the Chair may wish to lay before the Council**

a) To note the Chair's planned absence

**7. To consider the co-option of a new Parish Councillor**

**8. Police Matters**

a) To receive the police report

b) To note the response from the community police and confirm the requested meeting as Wednesday 2<sup>nd</sup> April at 7pm

c) To receive a verbal report on the meeting between Cllrs Pettit & Askew and Harewood Parish Council on the subject of speed guns

**9. Village News and Resident Communications**

a) To receive the latest resident communication report and agree action as appropriate

b) To consider items to be included in the next newsletter

c) To consider next steps with discussions on the Parish Council owned lights

**10. Playgrounds and Open Spaces**

a) To receive a verbal report from the committee on their first meeting and consider any immediate recommendations for actions tabled from the meeting

- b) To note priorities identified by the POS committee for March's maintenance schedule

### **11. Environment and Village Matters**

- a) To receive the statement from the insurance company and consider next steps in the repair of the sink hole on land adjacent to CaLSA
- b) To receive the report on the planning for summer planting for 2025
- c) To note completion of the planned repairs to the playground
- d) To receive an update on the ongoing installation of hoops and goals
- e) To consider a proposal from Cllr Askew to install replacement Collingham signage

### **12. Finance**

- a) To consider the grant application received from Collingham Memorial Hall following the public presentation on 27<sup>th</sup> February 2025
- b) To consider the grant application received from Collingham Community Cinema for the sum of £420.95 to cover their annual insurance premium
- c) To request a Parish Councillor to complete the Internal Financial Controls audit
- d) To note monies spent using the Clerk/ Chairs' delegated authority to spend
  - i. Clerks expenses
- e) To note balances and receipts in the cashbook
- f) To note any project spend and grant receipts in the cashbook
- g) To receive the projection on spend to the end of the current financial year
- h) To authorise payment of accounts presented

### **13. Organisational matters**

- a) To receive the councillors correspondence report and consider action as appropriate
- b) To discuss and agree the plan for the Annual Parish Meeting
- c) To confirm a Councillor member to join the Staffing Committee

### **14. Training**

- a) To note available funds for training prior to 31<sup>st</sup> March 2025 as £300, and any tabled requests for further training
  - i. Cllr Julie Brown Planning for the Future- Navigating the new planning framework £35 + vat 29<sup>th</sup> October 2025
  - ii. Cllr Emma Askew – Talking Tables £70 21<sup>st</sup> March 2025

### **15. Planning**

- a) To receive and consider the new planning applications, and note updates to the planning report

**25/00613/FU** | Erection of single storey front and side extension | Willows Crabtree Green Collingham Wetherby LS22 5AB

**25/00491/FU** | Demolition of existing front conservatory and single storey side extension, erection of part two storey part single storey side and front extension including solar panels, fenestration alteration

to side, and new front gates.]The Grange Harewood Road Collingham Wetherby LS22 5BL – *extension of time only*

**25/00678/FU**|New soil and vent pipe to front elevation|Fullerton House Main Street Collingham Wetherby LS22 5AS

- b) To consider any response to the revised construction management plan condition application 24/06581/COND - Ridge Development

#### **16. Highways**

- a) To consider and agree on any actions required as a result of the updated Highways report received from Leeds City Council on 4th February 2025

#### **17. Items for next agenda**

- a) To consider the report on the Parish Council's current policies and identify priorities for the introduction of any additional policies required and the revisions to the existing documents (deferred from March)
- b) To discuss the approach to updating the Parish Council's current asset register ahead of the AGAR submission
- c) To receive a progress report on the Year End cash position and details of receipts and payments carried forward to 2025 – 2026
- d) To receive the minutes and consider any recommendations from the Finance, Staffing and POS Committee meetings

#### **18. Next Meeting**

The next meeting will be held on **Wednesday 2<sup>nd</sup> April 2025**, at Collingham Memorial Hall.