

COLLINGHAM with LINTON PARISH COUNCIL

DRAFT MINUTES OF THE ANNUAL MEETING OF COLLINGHAM with LINTON PARISH COUNCIL

held on

TUESDAY 3rd MAY 2022 – 7.00pm at Linton Memorial Hall

PRESENT: Councillors: A Martin (AM) Chair, Chris Corkhill (CC), M Moses (MM), Michael Pearson (MP), Julie Brown (JB), D Lee (DL), Richard Marsden (RM)

IN ATTENDANCE: Clerk Tina Wormley (TW)

OTHERS: None

8004	ELECTION OF VICE-CHAIRMAN Angela Martin was unanimously elected as Chairman.	
8005	ELECTION OF VICE-CHAIRMAN No Vice Chairman selected.	
8006	PUBLIC REPRESENTATIONS None	
8007	APOLOGIES FOR ABSENCE D Forsythe-Conroy (DFC), S Spooner (SS), Julian Holmes (JH)	
8008	POLICE REPORT Crimes statistics unavailable. Agreed to write to Insp Horn and ask for an alternative crime reporting system as the crime mapping website is often months out of date and is currently showing February statistics.	Clerk
8009	DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS None declared.	
8010	MINUTES of the last MEETING The minutes of the meeting held on Tuesday 5 th April 2022 were accepted as a true record.	
8011	RESIDENT COMMUNICATION AND FEEDBACK See Appendix 1 a. The Parish Council receive a number of resident enquiries over the course of each month. Each is actioned and responses fed back to residents. This can now be viewed as an appendix in the minutes. b. A number of concerns were raised about work to the ginnel on Harewood Road. The PC has instructed the contractors to remove existing lighting bollards and start again.	Clerk
8012	FINANCE a. Payment of accounts authorised C Wormley Clerk's Expenses £25.00 C Wormley Clerk's Salary £1019.44 HMRC Income Tax and NI for Clerk £38.76. G Baxter Grass cutting & Maintenance £750.00 C Conroy Repairs £211.75 YLCA Webinar £16.70 Freethought Microsoft 365 £53.02 Bardsey Trees Tree Removal from Beck Wood £1680.00 D Brown Internal Audit £84.00 Collingham Bowling Club Jubilee Grant £140.00 St Oswald's Flower Group Jubilee Grant £150.00	

	<table> <tr> <td>Collingham Shops</td> <td>Jubilee Grant</td> <td>£250.00</td> </tr> <tr> <td>HSBC</td> <td>Bank Charges</td> <td>£8.00</td> </tr> <tr> <td>D Lee</td> <td>Heritage Sign</td> <td>£30.28</td> </tr> <tr> <td>Continental Landscapes</td> <td>General Maintenance</td> <td>£432.00</td> </tr> <tr> <td>A Martin</td> <td>Expenses</td> <td>£9.60</td> </tr> <tr> <td>The Flag Shop</td> <td>Bunting for Jubilee Celebrations</td> <td>£359.10</td> </tr> </table> <p>b. Balances and receipts noted.</p> <p>c. Projects and grants noted.</p> <p>d. Resolved to accept the 2021/22 internal audit report and action the recommendations.</p> <p>e. Resolved to approve and sign off the 2021/22 Annual Governance and Accountability Return (AGAR).</p> <p>f. Resolved up to £1200 to repair potholes in Beck Wood car park. The car park will be closed during the works.</p> <p>g. Resolved up to £500 for the Jubilee event flower display at St Oswald's. The PC display will be planted in the Glebe Field at the end of the display.</p> <p>h. Resolve an additional £150 for the Collingham planting project for flower baskets at Collingham Memorial Hall.</p>	Collingham Shops	Jubilee Grant	£250.00	HSBC	Bank Charges	£8.00	D Lee	Heritage Sign	£30.28	Continental Landscapes	General Maintenance	£432.00	A Martin	Expenses	£9.60	The Flag Shop	Bunting for Jubilee Celebrations	£359.10	<p>Clerk Clerk</p> <p>AM</p> <p>AM</p>
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8013	<p>ORGANISATIONAL MATTERS</p> <p>a. Resolved an increase on the national pay scale of one point for the Clerk</p> <p>b. Annual Parish Meeting (APM)– AM has prepared a presentation summarising the projects over the last year. It will be followed by questions and refreshments.</p> <p>c. Problem parking on School Lane – MP has not heard back from LCC following a report of illegal parking on double yellow lines outside the shops. A meeting with Ward Cllr Ryan Stephenson, Highways and local residents and the PC will take place on the 17th May to discuss bollards on grass verges. Problem parking outside the shops will also be raised. AM to attend.</p> <p>d. Improvements to embankment in Beck Wood near the footbridge – CC to investigate cost and installation of gabions to support the embankment next to the Church Lane footbridge.</p>	<p>Clerk</p> <p>AM</p> <p>AM/MP</p> <p>CC</p>																		
8014	<p>PLANNING</p> <p>See Appendix 2 for a. and b.</p> <p>a. Applications.</p> <p>b. Decisions and enforcements.</p> <p>c. Miller Homes Development – Work to the temporary construction access over the beck has commenced. Publicised on Facebook/website/newsletter.</p> <p>d. Kebbell Development – Nothing to report</p>	<p>JH Clerk</p>																		
8115	<p>HIGHWAYS LOG</p> <p>a. Highway's Report – Circulated</p> <p>b. Speeding vehicles – RM to forward speed statistics to AM for inclusion in the APM presentation. RM to investigate Community Speed Watch in Rufforth and report back.</p>	<p>JH</p> <p>RM</p>																		
8116	<p>TO CONSIDER ENVIRONMENT and VILLAGE MATTERS</p> <p>a. Local Centres Project Update – The project is still with LCC legal team. Cllr Matthew Robinson has asked to meet with LCC representatives to try and expedite the project as it appears to have stalled.</p> <p>b. Benches for both villages – Proposed locations for the benches are: one in Beck Wood; two in Glebe Field; one near CaLSA and one near the bus stop on Harewood Road, although need to check who owns the land.</p>	<p>CC Clerk</p> <p>MM</p>																		

	<p>c. MUGA – Resolved to halt installation of the proposed MUGA. Since the initial decision was made, costs of the project have risen sharply. Cllrs felt that the that the overall costs could no longer be justified and will consider alternative plans for the area with a reduced financial commitment. The sub-group will lead this. DFC to notify HAGs that the project will not be going ahead.</p> <p>d. Beck Wood – Resolved the sum of £570 for the new bin store. Railway heritage sign now arrived and will be installed this week. Graffiti on the bridge has now been remove. Agreed that DL would bring a proposal for an official opening of the path to the next meeting.</p> <p>e. Ginnel Lighting – Poor workmanship was noted on installation of the lighting bollards. The contractor has been asked to remove and re-install them. A vote of thanks was recorded for DL for her work on the project and her efforts resolving numerous problems.</p> <p>f. Queens Platinum Jubilee – Bunting now ordered. Clerk to contact organisations who requested bunting on their grant applications.</p> <p>g. Resolved £400 to support the work of the Active Travel Group, who are campaigning for a footpath between East Keswick and Collingham.</p> <p>h. Wetherby Local Care Partnership Group – JB reported back on the last meeting. Any public information from the meeting can be forwarded to the Clerk for circulation/publicity.</p>	<p>DFC</p> <p>DL</p> <p>DL</p> <p>Clerk</p> <p>JH</p> <p>JB</p>
8117	<p>ITEMS FOR NEXT AGENDA</p> <p>a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.</p>	
8118	<p>CLOSURE</p> <p>The Chairman declared the meeting closed at 9.05pm.</p> <p>The next meeting and will held on Tuesday 5th June 2022 at Linton Memorial Hall – 7.00pm. The Annual Parish Meeting will be held at CaLSA on Tuesday 17th May at 7.00pm. All residents are welcome to attend.</p>	

Signed

Date.....

Chairman

Appendix 1

Resident Enquiry List April 2022

Enquiry	Action	Date Raised	Date Closed
Request for speed cameras instead of SIDs	Resident notified that unfortunately the West Yorkshire Combined Travel Authority stipulate fatalities need to be recorded before speed cameras can be used in an area.	April 2022	
Request for a location of one of the new SIDs.	Locations provided to the resident. 1 near school, 1 top of Harewood Road, 1 A58 Leeds bound.	April 2022	
Request for PC view on HGV review.	Explained supporting Cllr Robinson in his work to achieve this.		
Concerns about new lighting in ginnel Complaint about harsh cutback of trees in the ginnel and untidy mess left behind.	Visited resident who was reassured once it was explained that the lighting is only 1 meter high and therefore would not shine through resident's windows. Reported to contractor for action.	April 2022	
Thank you from resident re new paving at Tesco		April 2022	
Concerns about Glebe Field hedging and problem with gate latch	Informed resident why the hedging was cut back. Latch repaired.	April 2022	
Request for bench location on Harewood Road	Will consider it along with other requests and suggestions.	April 2022	

Appendix 2

Application Number	Address	Description	Decision
19/07608/RM/N E and 21/09834/COND	Land At Leeds Road Collingham Wetherby	Reserved Matters application for 129 dwellings approved. Next phase is approval of conditions including landscaping and construction methods. Note archaeological investigation in Jan 22 and tree clearance in Feb22. A number of concerns have been shared with Miller Homes. Consent agreement or approval required by Condition 16 to app 14/00315/OT 811106-008 Tree strategy AR-5090-03 approved. PC shared comments on construction plans with Ryan 13th Mar 22. Landscape Management Plan approved.	On-going
22/00375/FU/NE	6 Highcroft Collingham	Retrospective application for a new pitched roof between the dwelling and the garage	Approved
22/00206/FU/NE	32 Millbeck Green Collingham	Alterations including first floor side extension above exiting garage to form a habitable room; balcony to rear; dormer window to rear	Approved
22/00186/FU/NE	16 Garth Avenue Collingham	Single storey rear extension.	Approved
21/09358/FU/NE	48 Garth End Collingham	Alterations including garage to rear	Approved
21/08893/FU/NE	1 Half Moon Cottages Harewood Road Collingham	First floor rear extension	Approved
21/10253/FU/NE	Land At Leeds Road Collingham	Part retrospective and part full application for the formation of an access track through field for the purpose incidental to the existing use of land (agriculture)	Refused impact on Green Belt
22/00509/FU/NE	Daffy Dell Cottage Orchard Drive Linton	Variation of Condition 2 (approved plans) to previously approved planning application 21/05194/FU for amendments to the proposed scheme	Still pending
22/01812/FU/NE	14 Beck Lane Collingham	Raising of roof height, dormer window, inset balcony and roof lights to rear	Still pending
21/09461/FU/NE	Stepping Stones 34 Church Lane Collingham	New outbuilding to rear with 2m fence to side	Still pending
22/01833/FU/NE	5 Westgarth Linton	Demolition of existing conservatory; Single storey extension to north west elevation; Single storey extension to south east elevation; Replace tiled entrance canopy with glazed canopy; Replacement of all windows	Still pending
21/10167/FU/NE	1 Lowcroft Collingham	Single storey rear extension	Still pending
21/10231/FU/NE	Fellside 7 Langwith Valley Road	Single storey front extension; first floor side extension; removal of existing garage and	Still pending

		replace with new detached double garage and store with accessible terrace roof	
22/01683/FU/NE	2 Millbeck Green Collingham	Conversion of garage to habitable rooms; part two storey part single storey side and rear extension	Still pending
22/01518/FU/NE	Rushgreen The Ridge Linton	Replace existing dwelling with new dwelling	Still pending
22/00006/FU/NE	Glenholme Harewood Road Collingham	New wall and fence with gate to front of property	Still pending
22/00313/FU/NE	Wild Cherries Main Street Linton	Demolition of existing dwelling and garage erection of detached dwelling with new access gates to front	Still pending
21/01623/FU/NE	Barfield Cottage Northgate Lane Linton	Demolition of existing dwelling and erection of new dwelling	Still pending
22/01091/FU/NE	Willows Crabtree Green Collingham	Alterations including first floor front extension; first floor side extension with terrace; part single storey rear extension; conversion of garage to habitable rooms; alterations to existing fenestration	Still pending
21/08381/FU/NE	Dene Cottage Linton Lane Linton	Conversion of garage to habitable rooms, erection of two storey outbuilding to side; creation of widened access and associated landscaping	Still pending
21/05590/RM	Ridge Meadows Northgate Lane/Tibgarth Linton	<p>Reserved Matters application for 25 dwellings and means of access.</p> <p>Also note application to discharge conditions 21/05525/COND</p> <p>Issues discussed at Linton Village Society AGM, residents advised to continue submitting objections where they relate to design and appearance.</p> <p>Revised layout provided 11th Nov. Awaiting submission to LCC with supporting information before arranging a sub-committee meeting to review. Revised construction plan, broadly okay, questions sent to Ryan. No access plan yet.</p> <p>Archaeological survey completed no findings of note.</p> <p>Tree protection proposals agreed.</p> <p>Contamination surveys completed, very small area of contaminated topsoil to be removed.</p>	Still pending

Applications April 2022			
Application Number	Address	Description	Proposed Comment by PC
22/02258/FU/NE	2 Hollybush Green Collingham	Replacement of existing linked double garage to the side with part two storey part single storey front/side/rear extension with first floor ballustrade to rear	No comment
22/02413/FU/NE	36 Millbeck Green Collingham	Alterations including single storey rear extension; new porch to front; new first floor extension to front and new first floor extension to rear with Juliet balcony and balustrade	No comment
22/02443/FU/NE	39 Millbeck Green Collingham	Demolition of garage and link; erection of two storey extension to side with porch to side	Query construction above the balcony doors.
22/02478/FU/NE	Land At Leeds Road Collingham	Part Retrospective for the Erection of Two Polytunnels for Agricultural Use	Object impact on Green Belt, special landscape area and character and setting.

Appeals On-going

Application Number	Address	Description	Summary of current position
21/05978/DPD	The Barn Linton Common Linton	Change of use of agricultural building to dwelling with associated works	APP/N4720/W/22/3292252. Written Representations procedure

Planning Enforcements

Case Number	Address	Date Received by LCC	Current Status (new actions in red)
20/00888/UL3	38 Brookside Collingham	28/08/2020	PC written to LCC asking for section 215 notice to enforce site be reinstated following planning refusal.
22/00033/NCP3, and 2200057/UNB3	Badgers Holt Trip Lane Linton	13/01/2022	Compliance check: plans and conditions under approval 19/05747/FU including landscaping and boundary treatments
22/00368/UHD3	5 Lowcroft	09/05/2022	2m high fence adjacent to A58, retrospective application requested.