

**COLLINGHAM with LINTON PARISH COUNCIL**

**DRAFT MINUTES OF THE MEETING OF COLLINGHAM with LINTON PARISH COUNCIL**

held on

**TUESDAY 9<sup>TH</sup> APRIL 2024 – 7.00pm at COLLINGHAM MEMORIAL HALL**

**PRESENT:** Councillors: Julie Brown (JB) Chairman, Julian Holmes (JH), A Martin (AM), Chris Corkhill (CC), D Forsythe-Conroy (DFC), Scott Bascombe (SB)

**IN ATTENDANCE:** Tina Wormley – Clerk

**OTHERS:** One Resident

<b>8410</b>	<b>PUBLIC REPRESENTATIONS</b> One resident spoke to the meeting regarding a letter he had received from the Parish Council regarding his hedge.	
<b>8411</b>	<b>APOLOGIES AND REASON FOR ABSENCE</b> None.	
<b>8412</b>	<b>DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS</b> None.	
<b>8413</b>	<b>MINUTES of the last MEETING</b> The minutes of the meeting held on Tuesday 5 <sup>th</sup> March 2024 were accepted as a true record.	
<b>8414</b>	<b>CO-OPTION OF NEW MEMBER TO THE COUNCIL</b> Scott Bascombe was unanimously co-opted on to the Parish Council.	
<b>8415</b>	<b>POLICE REPORT</b> a. Seven crimes recorded for the month of February in Collingham. One crime recorded in Linton.	<b>Clerk</b>
<b>8416</b>	<b>VILLAGE NEWS AND RESIDENT COMMUNICATION</b> a. See Appendix 1 b. The Parish Council receive a number of resident enquiries over the course of each month. Each is actioned and responses fed back to residents. This can now be viewed as an appendix in the minutes.	<b>Clerk</b>
<b>8417</b>	<b>TO CONSIDER ENVIRONMENT and VILLAGE MATTERS</b> a. Beck Wood – £7160 resolved for tree work/planting, and willow tunnel. 3000 saplings planted, which are a mixture of hazel, hornbeam and ash die back resistant strains. Four specimen oak trees also planted. Further drone filming will take place in June to assess tree health, given the ash die back problem. New signage now installed and old removed. b. Gateway Features in Linton – First part of design work now complete. Designs to be discussed at the APM and displayed in May newsletter. Resolved up to £2000 for further design work, which will also include designs for Collingham. Agreed to look at 20mph signage and general traffic management at the next meeting. Clerk to contact LCC re cost of the 20mph zones in either Collingham/Linton or for the whole ward. c. Summer Planting – Resolved up to £2000 for summer planting. d. Missing Bins – Agreed to consider replacing missing bins in the villages. Cllrs to forward any areas that need additional bins, or where bins are missing, to the clerk. e. Air quality and pollution – Agreed to investigate air quality on Main Street and outside the school.	<b>AM/DFC</b>  <b>AM</b> <b>Clerk</b>  <b>Cllrs</b> <b>Clerk</b> <b>SB</b>

	f. Removable Bollards – Resolved up to £1000 for removable bollards at the car park facing the cricket pitch.	JH																																													
8418	<p><b>FINANCE</b></p> <p>a. Payment of accounts authorised:</p> <table border="0"> <tr> <td>C Wormley</td> <td>Clerk’s Expenses</td> <td>£25.00</td> </tr> <tr> <td>C Wormley</td> <td>Clerk’s Salary</td> <td>£1195.90</td> </tr> <tr> <td>HMRC</td> <td>Income Tax and NI for Clerk</td> <td>£57.43</td> </tr> <tr> <td>C Parks</td> <td>Gardening &amp; Maintenance</td> <td>£3740.00</td> </tr> <tr> <td>C Conroy</td> <td>Sign Installation</td> <td>£60.00</td> </tr> <tr> <td>G Baxter</td> <td>Gardening and Maintenance</td> <td>£463.20</td> </tr> <tr> <td>Azure Trees</td> <td>Tree work and planting</td> <td>£8060.00</td> </tr> <tr> <td>Rick Day Freelance Creative</td> <td>Design Work</td> <td>£1000.00</td> </tr> <tr> <td>N Midgley</td> <td>SID data collection</td> <td>£59.70</td> </tr> <tr> <td>Sky Cam</td> <td>Ariel video and stills</td> <td>£301.50</td> </tr> <tr> <td>YLCA</td> <td>Membership fees</td> <td>£605.00</td> </tr> <tr> <td>Kompan</td> <td>Play equipment</td> <td>£23,899.58</td> </tr> <tr> <td>Retired Men’s Forum</td> <td>Grant</td> <td>£500.00</td> </tr> <tr> <td>PC Crew</td> <td>2 x Laptops</td> <td>£862.002</td> </tr> <tr> <td>HSBC</td> <td>Bank Charges</td> <td>£8.00</td> </tr> </table> <p>b. Balances and receipts noted.</p> <p>c. Projects and grants noted.</p> <p>d. Resolved the sum of £400 for a community grant to support D Day Commemorations.</p> <p>e. The Internal Financial Controls document was agreed and noted.</p>	C Wormley	Clerk’s Expenses	£25.00	C Wormley	Clerk’s Salary	£1195.90	HMRC	Income Tax and NI for Clerk	£57.43	C Parks	Gardening & Maintenance	£3740.00	C Conroy	Sign Installation	£60.00	G Baxter	Gardening and Maintenance	£463.20	Azure Trees	Tree work and planting	£8060.00	Rick Day Freelance Creative	Design Work	£1000.00	N Midgley	SID data collection	£59.70	Sky Cam	Ariel video and stills	£301.50	YLCA	Membership fees	£605.00	Kompan	Play equipment	£23,899.58	Retired Men’s Forum	Grant	£500.00	PC Crew	2 x Laptops	£862.002	HSBC	Bank Charges	£8.00	Clerk Clerk
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8419	<p><b>ORGANISATIONAL MATTERS</b></p> <p>a. Annual Parish Meeting (APM) – All to forward their respective sections to JB.</p>	All																																													
8420	<p><b>FUTURE PROJECTS AND MANAGEMENT</b></p> <p>a. New Website and Logo – Comments and suggestions to be forwarded to the Clerk. Will seek resident input regarding functionality, navigation and content.</p> <p>b. Proposal circulated regarding land to the rear of 2 Millbeck Green. Agreed to progress and obtain quotes.</p> <p>c. Proposal for football goals and basketball hoop adjacent to CaLSA circulated. Agreed to progress and obtain quotes.</p> <p>d. Proposal for the Bishopdale Copse area circulated. Agreed to progress and obtain quotes.</p>	Clerk CC CC/DFC CC																																													
8421	<p><b>PLANNING</b></p> <p>See Appendix 2 for a. and b.</p> <p>a. Applications.</p> <p>b. Decisions and enforcements.</p> <p>c. Bridgewood Green Development – Some complaints about Sunday working.</p> <p>d. Ridge Meadows – Nothing to report.</p>	JH																																													
8422	<p><b>HIGHWAYS LOG</b></p> <p>a. Highway’s Report – Circulated</p> <p>b. SID data circulated.</p>	JH Clerk																																													
8423	<p><b>ITEMS FOR NEXT AGENDA</b></p> <p>a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.</p>	Clerk																																													
8424	<b>CLOSURE</b>																																														

	<p>The Chairman declared the meeting closed at 9.00pm. <b>The next meeting will be the Annual Meeting and will be held on Tuesday 7<sup>th</sup> May – 7.00pm at Collingham Memorial Hall.</b></p> <p><b>The Annual Parish Meeting will be held at CaLSA on Monday 20<sup>th</sup> May at 7.30.</b></p>	
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Signed .....

Date.....

Chairman

## Appendix 1

### March 2024 Resident Enquiry List

Enquiry	Action
Uncollected bins on Jewitt Lane reported by a number of residents. Repeated complaints.	Forwarded to Cllr Ryan Stephenson who is pursuing the matter.
Verge outside Millbeck Green and hedging in need of repair. 2 lights not working in the Harewood Road ginnel.	Instructed contractor to repair. Instructed contractor to repair.

## Appendix 2

Application Number	Address	Description	Decision
19/07608/RM/N E and 21/09834/COND, 21/01460/COND	Land At Leeds Road Collingham Wetherby	Reserved Matters application for 129 dwellings approved. Next phase is approval of conditions including landscaping and construction methods. Note archaeological investigation in Jan 22 and tree clearance in Feb22. A number of concerns have been shared with Miller Homes. Consent agreement or approval required by Condition 16 to app 14/00315/OT 811106-008 Tree strategy AR-5090-03 approved. PC shared comments on construction plans with Ryan 13th Mar 22. Landscape Management Plan approved. Revised construction plans Aug 22, comments still apply. Condition 26 waste disposal discharged. Dec 22 Construction Method Statement Approved. Concern over site levels which are 1m higher than anticipated, no response from Miller Homes by 3rd April, if none by 10th raise with Planning Enforcement. New level information provided, LCC investigating. Further level information provided. New Landscape information includes a trim trail with equipment through the compensation area, LCC still not approving though. Meeting on site to look at levels 28th Sept but still no decision made. Many residents in contact with regards levels, landscaping team still saying cannot approve. <b>To 5th April no further information provided. New Officer in charge - Richard Gilbert.</b>	On-going
24/00559/FU/NE	2 Millbeck Green Collingham	Erection of Outbuilding to rear	Approved, fence withdrawn
24/00672/FU/NE	Archways Sicklinghall Road Wetherby	Alterations, extensions and associated landscaping	
24/00803/FU/NE	Mount Pleasant Wetherby Road Collingham	Part two storey part first floor extension to front and side; single storey rear extension; new canopy to front; conversion of garage to habitable room; enlargement of existing dormer windows to rear; new decking, steps and landscaping to the rear; existing front boundary wall demolished and new parking spaces created	
24/00016/FU/NE	Roeselare The Avenue Collingham	First floor extension and replacement side extension with timber cladding; new glazed entrance to front with steps	Still pending
21/05525/COND	Ridge Meadows Northgate Lane/Tibgarth Linton	Discharge of conditions related to development of 25 houses. Flood Risk Management approval granted Dec 23. Will seek meeting with Kebell and or LCC to discuss construction methods and access. New information provided end Jan covers many of the issues raised.	Still pending

	<p>Feb 24 meeting held between Ryan and LCC covered most of the points we raised, LCC on the same wave length as us.</p> <p>Highways comments posted 5th March, further information required, supportive of the comments made by the PC. End March further information provided. <b>Apr 24 ecological, trees, drainage and ecology conditions approved, construction method refused, mostly due to unclear how access track route could be implemented.</b></p>
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<b>Applications March 24</b>			
<b>Application Number</b>	<b>Address</b>	<b>Description</b>	<b>Proposed Comment by PC</b>
24/01006/FU	Fairfield Crabtree Green Collingham Wetherby LS22 5AB	Single Storey Rear Extension; addition of window and roof lights to ground floor rear elevation	No comment
24/01355/FU/NE	Orchard Lodge Orchard Drive Linton	First floor front extension and single storey front extension; part two storey part single storey side and rear extension; alterations to doors and windows on existing ground floor front, northern side elevation and first floor rear elevation.	In proportion to similar properties, not overdeveloped and positive use of downstairs for bathroom'

#### Appeals On-going

<b>Appeal or Application Number</b>	<b>Address</b>	<b>Description</b>	<b>Summary of current position (new info in red)</b>
23/05857/CLP	Spring Hill Linton Lane Linton	Certificate of Proposed Lawful Development for a single storey side extension and a detached outbuilding to the rear. To form an office, gym and swimming pool in the rear garden.	LCC refused on the grounds that the works require significant engineering that is not permitted development, therefore a planning application should be made. Appeal by written representations, comments by 28th March.

#### Planning Enforcements

<b>Case Number</b>	<b>Address</b>	<b>Date Received by LCC</b>	<b>Current Status (new actions in red)</b>
23/00112/UHD2	Wharfe Ghyll Linton Common	10/01/2023	Trees removed over and above approved planning approval. Richard

			Lapish confirms matter passed to enforcement and will advise actions taken. Jetty and summer house being built, referred to enforcement and EA.
23/00638/UTEL2	Crabtree Hill Collingham	19/06/2023	Virgin Media Cabinets being located in the A58 verge without consent? Response suggests no powers to stop.
23/01014/NCP3	Wild Cherries	20/09/2023	Vehicle routes and parking on Main Street.
23/01039/UHD3	38 Brookside	03/10/2023	Fencing blocking sight lines.

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