# COLLINGHAM with LINTON PARISH COUNCIL

**DRAFT MINUTES OF THE MEETING OF COLLINGHAM with LINTON PARISH COUNCIL**

**held on**

**TUESDAY 6TH FEBRUARY 2024 – 7.15pm at COLLINGHAM MEMORIAL HALL**

**PRESENT**: Councillors: Julie Brown (JB) Chairman, Julian Holmes (JH) A Martin (AM), Chris Corkhill (CC)

**IN ATTENDANCE:** Tina Wormley – Clerk

**OTHERS:** Ward Cllr Matthew Robinson (MR)

|  |  |  |
| --- | --- | --- |
| **8382** | **PUBLIC REPRESENTATIONS**  None. |  |
| **8383** | **APOLOGIES AND REASON FOR ABSENCE**  D Forsythe-Conroy (DFC). |  |
| **8384** | **DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS**  None. |  |
| **8385** | **MINUTES** of the last **MEETING**  The minutes of the meeting held on Tuesday 9th January 2024 were accepted as a true record. |  |
| **8386** | **POLICE REPORT**   1. No crimes recorded for the month of December in Collingham. Two crimes recorded in Linton. Crime statistics for the last 7 months circulated. The data did not reveal any particular patterns. 2. AM reported back on the West Yorkshire policing consultation she attended. Both the Major and Deputy Major suggested they would be happy to attend a meeting to discuss how the police precept is spent and spread throughout West Yorkshire. A number of initiatives were discussed including Vision Zero, which aims to reduce road deaths by 2030. | **Clerk**  **AM** |
| **8387** | **VILLAGE NEWS AND RESIDENT COMMUNICATION**   1. See Appendix 1 2. The Parish Council receive a number of resident enquiries over the course of each month. Each is actioned and responses fed back to residents. This can now be viewed as an appendix in the minutes. 3. Some 20mph posts are now installed but awaiting the signage. Concerns that some of them appear to be in a poor condition. JH to contact LCC. | **Clerk**  **JH** |
| **8388** | **TO CONSIDER ENVIRONMENT and VILLAGE MATTERS**   1. Beck Wood – Meeting with the tree consultant is planned for 15th March. Aerial footage will be taken of the woodland during the Spring to help identify the extent of Ash Die Back. 2. Linton Memorial Hall request for play area – Both Linton Memorial Hall Committee and the Tennis Club Committee have refused to consider a small woodland friendly play area on the village green. The PC are very disappointed that the committees did not request more detailed information or enter into dialogue. Agreed to commission a drawing of a play area for Linton. 3. Linton Christmas lights – Resolved up to £800 to enhance the lights around the well in Linton. 4. Additional Christmas lighting in the Glebe Field – Still awaiting quote. 5. Additional fencing for the Millbeck Green project – Resolved up to £2000 for the fencing. | **AM/DFC**    **AM**      **AM**    **Clerk**  **CC** |
| **8389** | **FINANCE**   1. Payment of accounts authorised:   C Wormley Clerk’s Expenses £30.00  C Wormley Clerk’s Salary £1191.80  HMRC Income Tax and NI for Clerk £61.53  C Parks Gardening & Maintenance £5800.00  C Williamson Payroll £60.00  PWLB Loan £9793.41  Orchard Gardens Grant £2500.00  Ark Display Signs £506.40  HSBC Bank Charges £8.00     1. Balances and receipts noted. 2. Projects and grants noted. 3. Resolved the sum of £19,916.32 for new play equipment for Collingham playground. Work to commence in March. 4. Grant application from the Cinema Project for the sum of £350.00 resolved. | **CC**    **Clerk** |
| **8390** | **ORGANISATIONAL MATTERS**   1. CaLSA rent increase – Resolved to increase the rent as this has been held back since covid. The rent will rise to £10,349.34pa. This will be applicable from March. 2. Resignation of Cllr Richard Marsden – due to work commitments and personal circumstances, RM has resigned from the PC. Councillors passed a vote of thanks to Richard for the excellent contribution he made to the Council, particularly his work on IT, road safety and data collection and analysis from the Speed Indication Devices. 3. Website/laptops – Will meet with providers and report back. | **Clerk**  **Clerk** |
| **8391** | **FUTURE PROJECTS AND MANAGEMENT**   1. Managing future projects and PC communications – Clerk, JB and AM to meet in March to discuss communications and recruitment of new Cllrs. | **Clerk**  **JB/AM** |
| **8392** | **PLANNING**  See Appendix 2 for a. and b.   1. Applications. 2. Decisions and enforcements. 3. Bridgewood Green Development – damage as a result of water running from the site has been recorded as the greatest current problem. 4. Ridge Meadows – PC are making enquiries with Kebbell re the location of the holding area for HGVs and where the water for dust suppression be extracted from. | **JH** |
| **8393** | **HIGHWAYS LOG**   1. Highway’s Report – Circulated. Ward Cllr MR advised the PC to identify the top 6 road safety issues and forward to him and the relevant LCC Officer. There have been numerous complaints about position and quality of 20mph zone signs. | **JH** |
| **8394** | **ITEMS FOR NEXT AGENDA**   1. Items for the agenda to be forwarded to the Clerk up to one week before the meeting. | **Clerk** |
| **8395** | **CLOSURE**  The Chairman declared the meeting closed at 9.10pm. **The** **next meeting will be held on Tuesday 5th March – 7.00pm at Collingham Memorial Hall.** |  |

**Signed ……………………………………………….. Date………………………..**

**Chairman**

**Appendix 1**

**January 2023 Resident Enquiry List**

|  |  |
| --- | --- |
| **Enquiry** | **Action** |
| Concerns about the footpath on the A58 between Collingham and Wetherby. Verge creep is making the path impassable in places. | Ward Cllr Matthew Robinson undertaking responsibility for this as part of Cllrs work. |
| Request for information about the new play equipment. | Sent to the resident. |
| Request for the PC to recognise the Post Office staff for their work over the years. | Noted. |
| Reports that the wooden bridge over the beck on the Jenny Townsend walk, from Collingham Church, is showing signs of deterioration and rot. | PC asked contractor to investigate. LCC have now agreed to undertake the work. |

**Appendix 2**

|  |  |  |  |
| --- | --- | --- | --- |
| **Application Number** | **Address** | **Description** | **Decision** |
| 19/07608/RM/NE and 21/09834/COND | Land At Leeds Road Collingham Wetherby | Reserved Matters application for 129 dwellings approved. Next phase is approval of conditions including landscaping and construction methods. Note archaeological investigation in Jan 22 and tree clearance in Feb22. A number of concerns have been shared with Miller Homes. Consent agreement or approval required by Condition 16 to app 14/00315/OT 811106-008 Tree strategy AR-5090-03 approved. PC shared comments on construction plans with Ryan 13th Mar 22. Landscape Management Plan approved. Revised construction plans Aug 22, comments still apply. Condition 26 waste disposal discharged. Dec 22 Construction Method Statement Approved. Concern over site levels which are 1m higher than anticipated, no response from Miller Homes by 3rd April, if none by 10th raise with Planning Enforcement. New level information provided, LCC investigating. Further level information provided. New Landscape information includes a trim trail with equipment through the compensation area, LCC still not approving though. Meeting on site to look at levels 28th Sept but still no decision made. Many residents in contact with regards levels, landscaping team still saying cannot approve. To 2nd Feb no further information provided. | On-going |
| 23/07326/FU/NE | Linton Springs House Sicklinghall Road | Single storey rear extension to replace existing. | Approved |
| 23/06702/FU/NE | College Barn College Farm Lane Linton | New porch to front; two new dormer windows to rear; new first floor windows to rear and new roof light to side | Approved |
| 23/06730/FU/NE | The Gems Muddy Lane Linton | Two storey extension to front/side, incorporating double garage; new window to side at first floor | Approved, LCC did not accept our concerns. |
| 23/06802/FU/NE | Willow Cottage Crabtree Green Collingham | Demolition of existing detached house and construction of new detached house with integral double garage including widening of existing vehicle access and addition of new vehicle access. | Still pending |
| 23/07574/FU/NE | Highfield House Trip Garth Linton | Alterations including single storey front/side extension with feature glazing to rear; creation of new first floor incorporating new roof form and raised ridge height; new rooflights to front | Still pending |
| 23/06952/FU/NE | Wharfe Ghyll Linton Common Linton | Laying out of driveway, soft landscaping, off-street parking and new access to Common Lane. Objections by PC, Highways and Landscape. | Still pending |
| 23/06673/FU/NE | 48 Millbeck Green Collingham | New gates front | Still pending |
| 21/05525/COND | Ridge Meadows Northgate Lane/Tibgarth Linton | Discharge of conditions related to development of 25 houses. Flood Risk Management approval granted Dec 23. Will seek meeting with Kebbell and or LCC to discuss construction methods and access. New information provided end Jan covers many of the issues raised. | Still pending |

|  |  |  |  |
| --- | --- | --- | --- |
| **Applications January 24** | | | |
| **Application Number** | **Address** | **Description** | **Proposed Comment by PC** |
| 23/07403/FU/NE | 45 Millbeck Green Collingham | Alterations including raised roof height and conversion attic to form habitable rooms; two storey front extension; single storey rear extension; three dormer windows to rear | No comment |
| 24/00559/FU/NE | 2 Millbeck Green Collingham | Erection of Outbuilding to rear | The boundary of the Conservation Area runs along the beck and the line of the proposed fence is therefore within the Conservation Area. A less visible fence may be more appropriate, together with additional infill planting. We note the applicant has planted some laurel. The Parish Council received a complaint about this planting from a resident who suggested more native species would be more appropriate. A reduced height fence set behind the vegetation may be more appropriate, and possibly this could be painted green.  For clarity, the fence adjacent to the site is a temporary fence and will be removed once works in the area are completed.  In summary, the Parish Council objects to the proposed fence on the grounds of unacceptable visual impact within the Conservation Area. The outbuilding however is considered acceptable (outside the Conservation Area, probably is permitted development anyway). |
| 24/00016/FU/NE | Roeselare The Avenue Collingham | First floor extension and replacement side extension with timber cladding; new glazed entrance to front with steps | No comment |

**Appeals On-going**

|  |  |  |  |
| --- | --- | --- | --- |
| **Appeal or Application Number** | **Address** | **Description** | **Summary of current position (new info in red)** |
| None |  |  |  |
|  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Planning Enforcements** | | | |
| **Case Number** | **Address** | **Date Received by LCC** | **Current Status (new actions in red)** |
| 23/00112/UHD2 | Wharfe Ghyll Linton Common | 10/01/2023 | Trees removed over and above approved planning approval. Richard Lapish confirms matter passed to enforcement and will advise actions taken. Jetty and summer house being built, referred to enforcement and EA. |
| 23/00638/UTEL2 | Crabtree Hill Collingham | 19/06/2023 | Virgin Media Cabinets being located in the A58 verge without consent? Response suggests no powers to stop. |
| 23/01014/NCP3 | Wild Cherries | 20/09/2023 | Vehicle routes and parking on Main Street. |
| 23/01039/UHD3 | 38 Brookside | 03/10/2023 | Fencing blocking sight lines. |