

COLLINGHAM with LINTON PARISH COUNCIL

DRAFT MINUTES OF THE MEETING OF COLLINGHAM with LINTON PARISH COUNCIL

held on

TUESDAY 5TH MARCH 2024 – 7.00pm at COLLINGHAM MEMORIAL HALL

PRESENT: Councillors: Julie Brown (JB) Chairman, A Martin (AM), Chris Corkhill (CC), D Forsythe-Conroy (DFC).

IN ATTENDANCE: Tina Wormley – Clerk

OTHERS: One Resident

8396	PUBLIC REPRESENTATIONS None.	
8397	APOLOGIES AND REASON FOR ABSENCE Julian Holmes (JH) ill.	
8398	DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS None.	
8399	MINUTES of the last MEETING The minutes of the meeting held on Tuesday 6 th February 2024 were accepted as a true record.	
8400	POLICE REPORT a. Three crimes recorded for the month of January in Collingham. No crimes recorded in Linton.	Clerk
8401	VILLAGE NEWS AND RESIDENT COMMUNICATION a. See Appendix 1 b. The Parish Council receive a number of resident enquiries over the course of each month. Each is actioned and responses fed back to residents. This can now be viewed as an appendix in the minutes. c. It was noted that the building next to Tesco Express seems to be making good progress and the area is looking improved.	Clerk
8402	TO CONSIDER ENVIRONMENT and VILLAGE MATTERS a. Beck Wood – Meeting with the tree consultant is planned for 15 th March. Aerial footage to be taken this week. Agreed to have the potholes in the car park filled with crusher run. b. Gateway Features in Linton – AM circulated various designs for gateway options for entrances to the village. AM to amend designs and bring to next meeting for comment. c. 20mph Zones – a large number of concerns have been brought to the PC regarding the 20mph posts and road markings. All have been forwarded to LCC for action. However, the Parish Council does not have any control over the zones. Installation is taking place in accordance with the made orders and statutory rules with regards to location and spacing of signs. d. Linton Memorial Hall request for play area – Agreed to continue exploring options for a play area in Linton. e. Additional Christmas lighting in the Glebe Field – Quote for £7,186 +VAT resolved. f. Additional fencing for the Millbeck Green project – Resolved up to £2000 for the fencing.	AM/DFC AM Clerk AM
8403	FINANCE	

	<p>a. Payment of accounts authorised:</p> <table border="0"> <tr> <td>C Wormley</td> <td>Clerk's Expenses</td> <td>£25.00</td> </tr> <tr> <td>C Wormley</td> <td>Clerk's Salary</td> <td>£1191.80</td> </tr> <tr> <td>HMRC</td> <td>Income Tax and NI for Clerk</td> <td>£61.53</td> </tr> <tr> <td>C Parks</td> <td>Gardening & Maintenance</td> <td>£955.00</td> </tr> <tr> <td>C Conroy</td> <td>Sign Installation</td> <td>£130.83</td> </tr> <tr> <td>Linton Memorial Hall</td> <td>Grant</td> <td>£5000.00</td> </tr> <tr> <td>Collingham Music Association</td> <td>Grant</td> <td>£350.00</td> </tr> <tr> <td>Royal British Legion</td> <td>Remembrance wreaths</td> <td>£40.00</td> </tr> <tr> <td>N Midgley</td> <td>SID data collection</td> <td>£84.20</td> </tr> <tr> <td>A Deighton</td> <td>Hedge Cutting</td> <td>£287</td> </tr> <tr> <td>HSBC</td> <td>Bank Charges</td> <td>£8.00</td> </tr> </table> <p>b. Balances and receipts noted. c. Projects and grants noted. d. Resolved the sum of £500 for a grant for the Retired Men's Forum. e. The appointment of the Internal Auditor was noted.</p>	C Wormley	Clerk's Expenses	£25.00	C Wormley	Clerk's Salary	£1191.80	HMRC	Income Tax and NI for Clerk	£61.53	C Parks	Gardening & Maintenance	£955.00	C Conroy	Sign Installation	£130.83	Linton Memorial Hall	Grant	£5000.00	Collingham Music Association	Grant	£350.00	Royal British Legion	Remembrance wreaths	£40.00	N Midgley	SID data collection	£84.20	A Deighton	Hedge Cutting	£287	HSBC	Bank Charges	£8.00	Clerk Clerk
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8404	<p>ORGANISATIONAL MATTERS</p> <p>a. Annual Parish Meeting (APM) – Date and venue of meeting moved to Monday 20th May at CaLSA. Agreed to invite an officer from Highways to discuss 20mph zones. Leisure and Playgrounds to be added to the presentation.</p>	Clerk JB																																	
8405	<p>FUTURE PROJECTS AND MANAGEMENT</p> <p>a. Agreed that the Millbeck Project will need consultants to oversee bridge and path development.</p>	Clerk CC																																	
8406	<p>PLANNING</p> <p>See Appendix 2 for a. and b.</p> <p>a. Applications. b. Decisions and enforcements. c. Bridgewood Green Development – Show Home now on site. The exit needs co-ordinating traffic lights as vehicles are not controlled as they exit, which is causing a potentially dangerous situation. d. Ridge Meadows – Nothing to report.</p>	JH																																	
8407	<p>HIGHWAYS LOG</p> <p>a. Highway's Report – Circulated b. SID data is now being collected monthly and will be circulated to Cllrs and put in the newsletter and on the website.</p>	JH Clerk																																	
8408	<p>ITEMS FOR NEXT AGENDA</p> <p>a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.</p>	Clerk																																	
8409	<p>CLOSURE</p> <p>The Chairman declared the meeting closed at 9.00pm. The next meeting will be held on Tuesday 9th April – 7.00pm at Collingham Memorial Hall.</p>																																		

Signed

Date.....

Chairman

Appendix 1

February 2024 Resident Enquiry List

Enquiry	Action
A break into a property in Linton reported to the PC by a resident.	Not the PCs role as all crimes should be reported to the police. However, will run an item in the newsletter advising residents to look after neighbour's properties if they are away.
Enquiry about the size of a property under construction in Linton and whether it has exceeded its permitted footprint.	It has not exceeded permitted footprint. Resident making the enquiry was also referred to planning enforcement.
Concerns about high speeds on Linton Road and The Avenue and it not been included in 20mph zones,	Linton Road not in 20mph zone, The Avenue is. An advisory 20mph sign has been promised for the vicinity of the school.
Enquiry as to why the 20mph zone does not include the stretch of Harewood Road and Linton Road around the school.	This part of the village falls into Leeds City Council Strategic Road Network and hence was deemed not appropriate.
Concern about a 20mph pole that was installed outside a property.	Referred to LCC for action.
Confusion about 20mph speed limits on Jewitt Lane.	LCC have confirmed there is a problem and agreed to visit the area.
Concern about 20mph 'repeater' posts in the village, and specifically on Crabtree Green.	Referred to LCC for explanation.
Concern about residential pavement parking and blocking in Crabtree Green.	Advised that obstruction be reported to the police.
Enquiry about a post that was erected outside a resident's home in Hollybush Green.	Advised that this will be a 20mph sign.
Question about the footpath outside St Oswald's that floods and become a muddy mess.	Small holder seeking advice about any regulations to filling the path.
Numerous concerns about the 20mph poles.	Referred to LCC for action.
Concerns about development of the Old Star pub.	Referred to Planning
Numerous enquiries and complaints about the 20mph poles.	Referred to LCC for response.
Report of fencing panel in the beck on Mill Lane.	Reported to Environment agency for removal.
Concerns about 20mph signage on Westgarth in Linton	Referred to LCC for response.

Appendix 2

Application Number	Address	Description	Decision
19/07608/RM/N E and 21/09834/COND, 21/01460/COND	Land At Leeds Road Collingham Wetherby	Reserved Matters application for 129 dwellings approved. Next phase is approval of conditions including landscaping and construction methods. Note archaeological investigation in Jan 22 and tree clearance in Feb22. A number of concerns have been shared with Miller Homes. Consent agreement or approval required by Condition 16 to app 14/00315/OT 811106-008 Tree strategy AR-5090-03 approved. PC shared comments on construction plans with Ryan 13th Mar 22. Landscape Management Plan approved. Revised construction plans Aug 22, comments still apply. Condition 26 waste disposal discharged. Dec 22 Construction Method Statement Approved. Concern over site levels which are 1m higher than anticipated, no response from Miller Homes by 3rd April, if none by 10th raise with Planning Enforcement. New level information provided, LCC investigating. Further level information provided. New Landscape information includes a trim trail with equipment through the compensation area, LCC still not approving though. Meeting on site to look at levels 28th Sept but still no decision made. Many residents in contact with regards levels, landscaping team still saying cannot approve. To 5th March no further information provided.	On-going
23/06673/FU/NE	48 Millbeck Green Collingham	New gates front	Approved, condition included to remove should special circumstances change
23/07403/FU/NE	45 Millbeck Green Collingham	Alterations including raised roof height and conversion attic to form habitable rooms; two storey front extension; single storey rear extension; three dormer windows to rear	Approved
23/06802/FU/NE	Willow Cottage Crabtree Green Collingham	Demolition of existing detached house and construction of new detached house with integral double garage including widening of existing vehicle access and addition of new vehicle access.	Approved, 3rd storey removed.
23/07574/FU/NE	Highfield House Trip Garth Linton	Alterations including single storey front/side extension with feature glazing to rear; creation of new first floor incorporating new roof form and raised ridge height; new rooflights to front	Approved, design is in keeping!

23/06952/FU/NE	Wharfe Ghyll Linton Common Linton	Laying out of driveway, soft landscaping, off-street parking and new access to Common Lane. Objections by PC, Highways and Landscape.	Approved
24/00559/FU/NE	2 Millbeck Green Collingham	Erection of Outbuilding to rear	Still pending
24/00016/FU/NE	Roeselare The Avenue Collingham	First floor extension and replacement side extension with timber cladding; new glazed entrance to front with steps	Still pending
21/05525/COND	Ridge Meadows Northgate Lane/Tibgarth Linton	Discharge of conditions related to development of 25 houses. Flood Risk Management approval granted Dec 23. Will seek meeting with Kebbell and or LCC to discuss construction methods and access. New information provided end Jan covers many of the issues raised. Feb 24 meeting held between Ryan and LCC covered most of the points we raised, LCC on the same wave length as us. Highways comments posted 5th March, further information required, supportive of the comments made by the PC.	Still pending

Applications February 24

Application Number	Address	Description	Proposed Comment by PC
24/00803/FU/NE	Mount Pleasant Wetherby Road Collingham	Part two storey part first floor extension to front and side; single storey rear extension; new canopy to front; conversion of garage to habitable room; enlargement of existing dormer windows to rear; new decking, steps and landscaping to the rear; existing front boundary wall demolished and new parking spaces created	Object by 12th March to loss of garage and parking spaces to the front, accepting that access to the front is improved.
24/00672/FU/NE	Archways Sicklinghall Road Wetherby	Alterations, extensions and associated landscaping	Objected 22nd Feb. This is a relatively small plot by Linton standards and the proposed extension fails to retain substantial garden space around the dwelling, particularly on the eastern boundary. This is contrary to the characteristics of the area and contrary to the design policy contained within the Neighbourhood Plan.

Appeals On-going

Appeal or Application Number	Address	Description	Summary of current position (new info in red)
23/05857/CLP	Spring Hill Linton Lane Linton	Certificate of Proposed Lawful Development for a single storey side extension and a detached outbuilding to the rear. To form an office, gym and swimming pool in the rear garden.	LCC refused on the grounds that the works require significant engineering that is not permitted development, therefore a planning application should be made. Appeal by written representations, comments by 28th March.

Planning Enforcements

Case Number	Address	Date Received by LCC	Current Status (new actions in red)
23/00112/UHD2	Wharfe Ghyll Linton Common	10/01/2023	Trees removed over and above approved planning approval. Richard Lapish confirms matter passed to enforcement and will advise actions taken. Jetty and summer house being built, referred to enforcement and EA.
23/00638/UTEL2	Crabtree Hill Collingham	19/06/2023	Virgin Media Cabinets being located in the A58 verge without consent? Response suggests no powers to stop.
23/01014/NCP3	Wild Cherries	20/09/2023	Vehicle routes and parking on Main Street.
23/01039/UHD3	38 Brookside	03/10/2023	Fencing blocking sight lines.