# COLLINGHAM with LINTON PARISH COUNCIL

**DRAFT MINUTES OF THE MEETING OF COLLINGHAM with LINTON PARISH COUNCIL**

**held on**

**THURSDAY 2nd February 2023 – 7.00pm at CaLSA**

**PRESENT**: Councillors: A Martin (AM) Chairman, M Moses (MM), Richard Marsden (RM), Julian Holmes (JH) D Lee (DL)

**IN ATTENDANCE:** Clerk Tina Wormley (TW)

**OTHERS:** None

|  |  |  |
| --- | --- | --- |
| **8223** | **PUBLIC REPRESENTATIONS**  One resident |  |
| **8224** | **APOLOGIES FOR ABSENCE**  Chris Corkhill (CC), D Forsythe-Conroy (DFC), Julie Brown (JB), S Spooner (SS) |  |
| **8225** | **DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS**  None declared. |  |
| **8226** | **MINUTES** of the last **MEETING**  The minutes of the meeting held on Tuesday 5th January 2023 were accepted as a true record. |  |
| **8227** | **POLICE REPORT**  December crime statistics: 5 crimes in Collingham. No crimes recorded in Linton, however a circular from the Neighbourhood Watch coordinator, records 2 crimes in Linton in January. Still awaiting a meeting with Sgt Allen which is now expected to be in April. The Clerk and RM to attend the March PACT meeting. | **AM**  **RM**  **Clerk** |
| **8228** | **VILLAGE NEWS**   1. No response as yet from Carter Jonas regarding a requested meeting about The Old Star site. 2. Cromwell’s refurbishment nearing completion. DL to approach new landlord seeking dialogue with a view to developing a good relationship between the pub and the PC. | **DL** |
| **8229** | **RESIDENT COMMUNICATION AND FEEDBACK**  See Appendix 1   1. The Parish Council receive a number of resident enquiries over the course of each month. Each is actioned and responses fed back to residents. This can now be viewed as an appendix in the minutes. | **Clerk** |
| **8230** | **FINANCE**   1. Payment of accounts authorised:   C Wormley Clerk’s Expenses £25.00  C Wormley Clerk’s Salary £1068.29  HMRC Income Tax and NI for Clerk £79.58  Stansfield Tree and Landscape Millbeck fence £1393.00  Azure Tree Service Tree work at Beck Wood £1520.04  J Varley Wall light in ginnel £120.00  PWLB Loan £9793.41  A Martin Expenses - Grit bin £70.37  HSBC Bank Charges £8.00  C Williamson Payroll £32.55  Salt Merchant Salt for grit bins £73.44  G Marsden Fence repair Beck Wood £504.00  Glasdon Grit bins £190.42     1. Balances and receipts noted. Receipt of £10,074.84 VAT was noted. 2. Projects and grants noted. 3. Finance sub-group minutes accepted and recommendations resolved. 4. Resolved £956.00 for tree and hedge pruning in the Glebe Field. The sum is £56 higher than originally quoted for as it includes and an additional length of hedging. The work will be undertaken in March. 5. Review of Internal Financial Controls resolved and signed off for 2022/23. 6. The appointment of the internal auditor is noted. 7. Resolved to donate £100 to the British Ambulance Service for training in the use of the defibrillator recently purchased by the PC and located at Collingham Memorial Hall. | **Clerk**  **AM**    **Clerk**  **Clerk** |
| **8231** | **ORGANISATIONAL MATTERS**   1. Handy Person Position – Clerk and SS to meet with appointed contractor before the next meeting. 2. New PC Logo – RM to respond re registration of the new domain name which is:   Collinghamlintonparishcouncil.gov.uk   1. Grit bins – Resolved the purchase of 3 grit bins for the sum of £216.55. | **Clerk/SS**  **RM**    **Clerk** |
| **8232** | **PLANNING**  See Appendix 2 for a. and b.   1. Applications. 2. Decisions and enforcements. 3. Bridgewood Green Development – Piling has now ceased and will not recommence until July 2023. The PC will be officially notified of the start date. Damage to properties is being investigated by a sub-contracted company, Eastwood. Miller Homes have said they will act as instructed by Eastwood. The football changing rooms at CaLSA will be demolished by Miller Homes in May. 4. Ridge Meadows – Still awaiting approval of reserved matters from LCC. Highways have agreed the layout. Agreed to JH to call Mike Mulligan of Kebbell Homes seeking an up-date. | **JH**    **JH** |
| **8233** | **HIGHWAYS LOG**   1. Highway’s Report – Circulated. Clerk to check with Cllr Matthew Robinson regrading loop detectors on Harewood Road. 2. Speeding vehicles – Crabtree Green SID going towards Bardsey, is the only SID where the majority of vehicles are speeding. Some extreme speeds (60/70mph) have been recorded on Harewood Road during school drop off times. Agreed that RM will provide article for the newsletter. | **Clerk**    **RM** |
| **8234** | **TO CONSIDER ENVIRONMENT and VILLAGE MATTERS**   1. Local Centres Project Update – Councillor Robinson has met with the Hastings Court landlord. Further quotes are being sourced to ensure compliance with LCC conditions for the LCP grant contribution. 2. River banking at Beck Wood – No further update. 3. Footpath Maintenance Project – Following a footpath maintenance inspection with the PC contractor, around the Glebe Field/Church Lane/ Memorial Hall area, three items of work were identified as needing attention, as outlined in CC’s email. Resolved to accept the quote of £1200 for the work. 4. Compton Modification Order – Kath Windett, the PC public rights of way Consultant, has met with Bob Buckingham from LCC and agreed an action list. The list is awaiting signing off by LCC. 5. Highways issues from Sicklinghall to Wetherby. A resident described how dangerous Sicklinghall Road is for non-motorised users. A number of circular routes are enabled by this section of road together with access to Wetherby from Linton Springs. An off-road permissive bridleway would be a good addition to the public rights of way network. First step to identify landowners and start discussions. Add new project to the Action Log. 6. Bench refurbishment – Resolved to repair/paint and refurbish benches in both villages. Agreed to ask Chris Conroy to undertake an evaluation of the benches to identify which ones need work. 7. Compost bin in Beck Wood – Agreed that PC garden contractors can leave garden waste in compost area in Beck Wood. DL to organise. 8. Resolved to incorporate the Beck Wood public meeting into the Annual Parish Meeting which will be held in May. | **CC**    **CC**    **CC**    **JH**      **AM**  **Clerk**  **Clerk**    **DL** |
| **8235** | **ITEMS FOR NEXT AGENDA**   1. Items for the agenda to be forwarded to the Clerk up to one week before the meeting. |  |
| **8236** | **CLOSURE**  The Chairman declared the meeting closed at 9.00pm.  **The** **next meeting will be held on Thursday 2nd March at CaLSA – 7.15pm.** |  |

**Signed ……………………………………………….. Date………………………..**

**Chairman**

**Appendix 1**

**January 2023 Resident Enquiry List**

|  |  |
| --- | --- |
| **Enquiry** | **Action** |
| Requests for grit bins following info in the newsletter | Bins purchased by PC and looked after by residents |
| Proposal forwarded by a resident to address highways issues in the area from Sicklinghall (Linton Springs) to Wetherby via Sicklinghall Road, which is narrow and busy with blind corners and brows. | See item 8234e |
| Complaints about vehicles mounting the pavements and parking on the grass verges outside of CaLSA. | Reported to CaLSA |

**Appendix 2**

|  |  |  |  |
| --- | --- | --- | --- |
| **Application Number** | **Address** | **Description** | **Decision** |
| 19/07608/RM/NE and 21/09834/COND | Land At Leeds Road Collingham Wetherby | Reserved Matters application for 129 dwellings approved. Next phase is approval of conditions including landscaping and construction methods. Note archaeological investigation in Jan 22 and tree clearance in Feb22. A number of concerns have been shared with Miller Homes. Consent agreement or approval required by Condition 16 to app 14/00315/OT 811106-008 Tree strategy AR-5090-03 approved. PC shared comments on construction plans with Ryan 13th Mar 22. Landscape Management Plan approved. Revised construction plans Aug 22, comments still apply. Condition 26 waste disposal discharged. Dec 22 Construction Method Statement Approved. | On-going |
| 22/07654/FU/NE | Dymond Meadows Wetherby Road Collingham | Demolition of existing detached garage and construction of new garage/outbuilding; removal of canopy to front and external chimneys; alterations to existing rooflights, existing doors and windows; raised decking area with glass balustrade to rear and side; block paving of driveway with low level retaining wall | Approved |
| 22/07872/FU/NE | 6 Northgate Rise Linton | Single storey rear and side extension | Approved |
| 22/06610/FU/NE | Langwith Wood Upper Langwith Collingham | Garden outbuilding to rear | Still pending |
| 22/07473/FU/NE | 45 Millbeck Green Collingham | Demolition of existing conservatory to rear; construction of single storey rear extension; roof alterations including dormer window to rear; rooflights to front and rear | Still pending |
| 22/08024/FU/NE | Half Moon Inn, Harewood Road Collingham | Variation of condition 2 (approved plans) of previous approval 19/06308/FU to allow for new external colour scheme | Still pending |
| 22/07779/RM/NE | Land At Leeds Road Collingham | Variation of condition 1 (approved plans) of previous approval 19/07608/RM to vary the house types plotted | Still pending |
| 22/08067/FU/NE | Cow Wood Hall Trip Lane Linton Common | Part single, part two storey side extension | Still pending |
| 22/06101/FU/NE | Langwith Wood Upper Langwith | Single storey detached garage; new retaining wall and landscaping changes | Still pending |
| 22/06068/FU/NE | Wharfe Ghyll Linton Common Linton | Landscaping works to alter levels of existing front garden to form new ramp and step access and new parking area | Still pending |
| 21/05590/RM | Ridge Meadows Northgate Lane/Tibgarth Linton | Reserved Matters application for 25 dwellings and means of access.  Also note application to discharge conditions 21/05525/COND Issues discussed at Linton Village Society AGM, residents advised to continue submitting objections where they relate to design and appearance. Revised layout provided 11th Nov. Awaiting submission to LCC with supporting information before arranging a sub-committee meeting to review. Revised construction plan, broadly okay, questions sent to Ryan. No access plan yet. Archaeological survey completed no findings of note. Tree protection proposals agreed. Contamination surveys completed, very small area of contaminated topsoil to be removed. New design information posted on portal 30th Sept 22. Highways suggest pedestrian route down Muddy Lane should be shown to the boundary of the public highway, presumably at the bottom of the hill. Flood Risk Management Team ask for further information and consideration of reinstating the pond in lieu of the underground attenuation tank. Landscape Team gone to town with objection saying redesign required, probably smaller dwellings. Sub-committee meeting 8th November. Further objection filed and shared with Kebbell. Highways approval granted - confirmation has been provided that the land required for the provision of the southern pedestrian / cycle route from the site can be used for that purpose. | Still pending |

|  |  |  |  |
| --- | --- | --- | --- |
| **Applications January 2023** | | | |
| **Application Number** | **Address** | **Description** | **Proposed Comment by PC** |
| 22/08150/OT/NE | Compton Grove Farm Compton Lane Collingham | One dwelling for agricultural workers | No comment |
| 22/05887/FU/NE | Collingwood Hill Crest Collingham | Alterations including dormer window to rear and rooflights to front, forming habitable rooms; single storey rear extension; demolition of existing entrance and store to front with new ground floor window; new gable roof to front entrance; repositioning of side window | No comment |
| 23/00181/FU/NE | Xanadu Harewood Road Collingham | Demolition of existing car ports to front; Alterations including first floor extension with pitched roof above, lower ground floor single storey rear extension with balustrade forming terrace above | No comment |

**Appeals On-going**

|  |  |  |  |
| --- | --- | --- | --- |
| **Appeal or Application Number** | **Address** | **Description** | **Summary of current position (new info in red)** |
| 21/10253/FU/NE 104543 | Land At Leeds Road Collingham | Part retrospective and part full application for the formation of an access track through field for the purpose incidental to the existing use of land (agriculture) | Appeal by written representation, no further comments allowed. |
| 21/08381/FU/NE | Dene Cottage Linton Lane Linton | Conversion of garage to habitable rooms, erection of two storey outbuilding to side; creation of widened access and associated landscaping | Appeal by written representation, no further comments allowed. |

|  |  |  |  |
| --- | --- | --- | --- |
| **Planning Enforcements** | | | |
| **Case Number** | **Address** | **Date Received by LCC** | **Current Status (new actions in red)** |
| 23/00112/UHD2 | Wharfe Ghyll Linton Common | 10/01/2023 | Trees removed over and above approved planning approval. Richard Lapish confirms matter passed to enforcement and will advise actions taken. Jetty and summer house being built, referred to enforcement and EA. |
| 22/00033/NCP3, and 2200057/UNB3 | Badgers Holt Trip Lane Linton | 13/01/2022 | Compliance check: plans and conditions under approval 19/05747/FU including landscaping and boundary treatments. Email sent 7th June seeking update. No current action, will investigate upon completion. Works deemed compliant, see letter 12/01/23. |
|  | Bay Tree House, The Ridge, Linton | 16/11/2022 | Neighbour complaint, front boundary treatment, 2m high and including a wall in the "public" verge. LCC response, 2m high boundary is permitted on private road, no action can be taken. |