

**COLLINGHAM with LINTON PARISH COUNCIL**

**DRAFT MINUTES OF THE MEETING OF COLLINGHAM with LINTON PARISH COUNCIL**

**held on**

**THURSDAY 7<sup>th</sup> SEPTEMBER 2023 – 7.00pm at CaLSA**

**PRESENT:** Councillors: Julie Brown (JB) Chairman, Julian Holmes (JH) Richard Marsden (RM), Chris Corkhill (CC),

**IN ATTENDANCE:** The Clerk was unable to attend the meeting so with the permission of those present the meeting was recorded for write up purposes.

**OTHERS:** None

<b>8209</b>	<b>PUBLIC REPRESENTATIONS</b> None	
<b>8210</b>	<b>APOLOGIES AND REASON FOR ABSENCE</b> A Martin (AM), D Forsythe-Conroy (DFC)	
<b>8211</b>	<b>DECLARATIONS OF INTEREST and CONSIDERATION of DISPENSATIONS</b> None declared.	
<b>8212</b>	<b>MINUTES</b> of the last <b>MEETING</b> The minutes of the meeting held on Thursday 6 <sup>th</sup> July 2023 were accepted as a true record.	
<b>8313</b>	<b>POLICE REPORT</b> a. Four crimes recorded for the month of July in Collingham. Two crimes recorded in Linton.	
<b>8314</b>	<b>VILLAGE NEWS AND RESIDENT COMMUNICATION</b> a. See Appendix 1 b. The Parish Council receive a number of resident enquiries over the course of each month. Each is actioned and responses fed back to residents. This can now be viewed as an appendix in the minutes. c. One of planters on Harewood Road will be removed and relocated at the end of the season.	<b>Clerk</b>
<b>8315</b>	<b>TO CONSIDER ENVIRONMENT and VILLAGE MATTERS</b> a. Local Centres Project Update – Hastings Court landlord has signed Heads of Terms. Project start date will now be agreed for commencement of the work. Grant offer letter has been prepared and a Project Manager for the scheme will be identified shortly. b. Beck Wood – AM to meet with Azure Trees re w/c 2 <sup>nd</sup> October to determine scope of felling work and any necessary re-planting. A volunteer working party will be organised to tidy up the woods and undertake native bulb planting. Residents will be asked for suggestions for other planting ideas. A 'Year in the life of Beck Wood' item will run in the newsletter. Will consider locating a bench near the white bridge. c. CaLSA football car park Update – Entrance now completed. The gantry is eighty percent installed standing at 2meters high not 2.4m as originally planned. White lining is imminent. Will publicise once completed. Agreed to consider locating planting on the verges outside of CaLSA. To be discussed at the next meeting. d. Resolved £1500 for Autumn planting. e. Dementia café – JB has researched the need for a dementia café in Collingham but found little demand. The Wetherby WiSE café is well attended and appears to serve needs in Collingham/Linton. Agreed to publicise it in the newsletter.	<b>CC</b>  <b>AM</b> <b>DFC</b>  <b>JH</b>  <b>DFC</b>  <b>JB</b> <b>Clerk</b>

8316	<p><b>FINANCE</b></p> <p>a. Payment of accounts authorised:</p> <table border="0" data-bbox="300 253 1361 667"> <tr> <td>C Wormley</td><td>Clerk's Expenses</td><td>£25.00</td></tr> <tr> <td>C Wormley</td><td>Clerk's Salary</td><td>£1116.09</td></tr> <tr> <td>HMRC</td><td>Income Tax and NI for Clerk</td><td>£31.78</td></tr> <tr> <td>C Williamson</td><td>Payroll</td><td>£30.00</td></tr> <tr> <td>C Parks</td><td>Gardening &amp; Maintenance</td><td>£890.00</td></tr> <tr> <td>C Conroy</td><td>Maintenance</td><td>£154.18</td></tr> <tr> <td>G Baxter</td><td>Gardening &amp; Maintenance</td><td>£1068.00</td></tr> <tr> <td>St Oswald's Church</td><td>Parish Magazine</td><td>£1850.00</td></tr> <tr> <td>Seton</td><td>Hi Vis Jackets</td><td>£292.81</td></tr> <tr> <td>HSBC</td><td>Bank Charges</td><td>£8.00</td></tr> <tr> <td>PWLB</td><td>Loan</td><td>£9,795.91</td></tr> </table> <p>b. Balances and receipts noted.</p> <p>c. Projects and grants noted. Agreed to add management of future projects as a running agenda item.</p> <p>d. Resolved a grant for the sum of £400 for the Bowling Club coffee morning.</p>	C Wormley	Clerk's Expenses	£25.00	C Wormley	Clerk's Salary	£1116.09	HMRC	Income Tax and NI for Clerk	£31.78	C Williamson	Payroll	£30.00	C Parks	Gardening & Maintenance	£890.00	C Conroy	Maintenance	£154.18	G Baxter	Gardening & Maintenance	£1068.00	St Oswald's Church	Parish Magazine	£1850.00	Seton	Hi Vis Jackets	£292.81	HSBC	Bank Charges	£8.00	PWLB	Loan	£9,795.91	Clerk Clerk
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8317	<p><b>ORGANISATIONAL MATTERS</b></p> <p>a. Logo/brand and new email address – RM still researching local options for the website and laptops. Will report back next month.</p>	RM																																	
8318	<p><b>PLANNING</b></p> <p>See Appendix 2 for a. and b.</p> <p>a. Applications.</p> <p>b. Decisions and enforcements.</p> <p>c. Bridgewood Green Development – Immediate neighbours next to the development continue to be disturbed. A letter of apology has been sent out to residents.</p> <p>d. Ridge Meadows – Nothing to report.</p>	JH JH																																	
8319	<p><b>HIGHWAYS LOG</b></p> <p>a. Highway's Report – Circulated. 20mph zones have been road marked in Linton. Collingham will follow.</p> <p>b. SID Data – RM to check SID data to see if the 20mph road markings in Linton have reduced speeding. A noticeable reduction in speeding was recorded on the SID opposite Bishopdale Copse. This is likely to be due to the effect of the SID in that location reminding drivers of the speed limit. Slight reduction in speeds noted in the SID near Crabtree Green as drivers leave the village. RM to forward stats from the SIDs to Clerk for publishing.</p>	JH RM																																	
8320	<p><b>ITEMS FOR NEXT AGENDA</b></p> <p>a. Items for the agenda to be forwarded to the Clerk up to one week before the meeting.</p> <p>b. Cllrs are reminded that a speaker will be in attendance at the next meeting to discuss future site allocations. The PC meeting will commence at 7.45. The speaker will start at 7.15.</p>	Clerk																																	
8321	<p><b>CLOSURE</b></p> <p>The Chairman declared the meeting closed at 8.15pm.</p> <p><b>The next meeting will be held on Thursday 5<sup>th</sup> October at CaLSA – 7.15pm.</b></p>																																		

Signed .....

Date.....

Chairman

## Appendix 1

### July/August 2023 Resident Enquiry List

Enquiry	Action
Report of a build-up of mud at the junction of Northcote and Trip Lane in Linton.	Reported to Leeds City Council for clearance.
Dilapidated fencing outside of school.	Now replaced following report from resident and request to LCC by PC for replacement.
Numerous positive comments about the floral displays from residents on PC Facebook page.	
Request for the PC to fund resurfacing on Lower Langwith.	The PC do not have any statutory powers to undertake this type of work. It is a private road.
Request for work to be undertaken on the Mill Lane ginnel. The bordering hedge/fence is in a state of disrepair.	PC responsible for maintaining the surface and cutting back vegetation. Instructed contractor to undertake maintenance work in the autumn.
An objection received to plans for the hard standing layby for Police Camera vans on Harewood Road.	PC have noted the concerns but support the project.
Concerns about cut through traffic on Beck Lane. Residents seeking support to close the through road.	PC would support resident complaints to Highways should they choose to pursue that avenue. 20mph restrictions may also help to slow traffic.
Enquiry about the possibility bike racks in Collingham.	Resident advised that racks may be available at the shops once car park work completed. Collingham Memorial Hall extension includes plans for bike racks. CaLSA racks are available for anyone to use.
An offer from 2 residents to look after the edible garden in the Glebe Field.	Cllrs gratefully accepted the offer.
Resident concerns about overgrown vegetation from a garden on the footpath between Tibgarth and West Garth.	PC wrote to the resident concerned asking them to prune back the vegetation.
Crossing by school planters obscuring sight	Resident thanked for pointing out. No planting that side this coming winter.

## Appendix 2

Application Number	Address	Description	Decision
19/07608/RM/N E and 21/09834/COND	Land At Leeds Road Collingham Wetherby	Reserved Matters application for 129 dwellings approved. Next phase is approval of conditions including landscaping and construction methods. Note archaeological investigation in Jan 22 and tree clearance in Feb22. A number of concerns have been shared with Miller Homes. Consent agreement or approval required by Condition 16 to app 14/00315/OT 811106-008 Tree strategy AR-5090-03 approved. PC shared comments on construction plans with Ryan 13th Mar 22. Landscape Management Plan approved. Revised construction plans Aug 22, comments still apply. Condition 26 waste disposal discharged. Dec 22 Construction Method Statement Approved. Concern over site levels which are 1m higher than anticipated, no response from Miller Homes by 3rd April, if none by 10th raise with Planning Enforcement. New level information provided, LCC investigating. Further level information provided. New Landscape information includes a trim trail with equipment through the compensation area, LCC still not approving though.	On-going
23/04120/FU/NE	50 Brookside Collingham	Single storey rear / side extension	Approved
23/03548/FU/NE	12 Garsdale Fold Collingham	Alterations including replacement frames and roof to existing rear extension	Approved
23/01377/FU/NE	Stonehaven Crabtree Hill Collingham	Extension to existing garage, link extension to garage to house, replacement of part flat roof with pitched roof and roof lights; modification of pitched dormers to flat, enlargement of chimney	Still pending
23/00579/FU/NE	36 Millbeck Green Collingham	Retrospective application for alterations including single storey rear extension; demolition of existing conservatory; replacement dormer window to rear, including french windows and juliet balcony; single storey extension front, additional rooflights to front and rear; removal of rear chimney stack and reroofing	Still pending
23/04455/FU/NE	17 Millbeck Green Collingham	Two storey side extension with juliet balcony to rear; Single storey rear extension with raised patio; Alterations to windows	Still pending
23/02202/FU/NE	Former Old Star Public House Leeds Road Collingham	Change of use of bar to bar and restaurant and enclosure of existing rear decking area	Still pending

23/02891/FU/NE	Collingham Memorial Hall Main Street Collingham	Alterations including two storey extension to side, forming a covered walkway with meeting room above. LCC Highways seeking 3 disabled parking bays and 2 charging points, PC objected to this as impacts on parking for general users.	Still pending
23/03749/FU/NE	Willow Cottage Crabtree Green Collingham	Two storey front extension; single storey rear extension with roof terrace above; first floor extension over existing garage; alterations including replacement and insertion of new windows, new canopy above existing front porch; new access gate to driveway	Still pending
23/03432/FU/NE	Compton Grove Farm Compton Lane Collingham	New two storey farm workers dwelling. LCC agricultural officer has raised concerns over need and scale.	Still pending
21/05590/RM	Ridge Meadows Northgate Lane/Tibgarth Linton	Reserved Matters application for 25 dwellings and means of access. See below. Also note application to discharge conditions 21/05525/COND	Still pending

Issues discussed at Linton Village Society AGM, residents advised to continue submitting objections where they relate to design and appearance.

Revised layout provided 11th Nov. Awaiting submission to LCC with supporting information before arranging a sub-committee meeting to review. Revised construction plan, broadly okay, questions sent to Ryan. No access plan yet. Archaeological survey completed no findings of note.

Tree protection proposals agreed.

Contamination surveys completed, very small area of contaminated topsoil to be removed.

New design information posted on portal 30th Sept 22.

Highways suggest pedestrian route down Muddy Lane should be shown to the boundary of the public highway, presumably at the bottom of the hill. Flood Risk Management Team ask for further information and consideration of reinstating the pond in lieu of the underground attenuation tank.

Landscape Team gone to town with objection saying redesign required, probably smaller dwellings.

Sub-committee meeting 8th November. Further objection filed and shared with Kebbell. Highways approval granted - confirmation has been provided that the land required for the provision of the southern pedestrian / cycle route from the site can be used for that purpose.

Revised information on portal, very minor changes, LCC looking to approve by mid April. LCC have been told we are not happy about impact on The Ridgeline and also lack of any information on the appearance of the attenuation tank at the top of Tibgarth. Drone footage provided to aid assessment of visual impact. Attenuation tank drawing provided, short on detail, suggested start again.

#### Applications August 2023

Application Number	Address	Description	Proposed Comment by PC
23/04397/FU/NE	10 James Court Collingham	Single storey conservatory to rear	No comment
23/04671/OT/NE	Lowbeck House Crabtree Green Collingham	Outline Planning Application with all matters reserved except for access for 2no. new dwellings	Object. The proposed development of the garden area is too intensive with minimal separation of the two proposed dwellings and minimal separation from the existing and neighbouring properties. Paragraph 2.5 of the design statement recognises

			the characteristic feature of Crabtree Green - large plots. This feature should be retained.
23/04670/FU/NE	Lowbeck House Crabtree Green Collingham	Alterations including part two storey part single storey side/rear extension with first floor balustrade balcony to rear; ground floor patio area to side/rear and new window frames	Object. The extension to the front fails to retain the characteristic feature of the area in that dwellings are all set a long way back from the highway. This will have a negative impact on the character of the area, and the site is in a prominent location.
23/05142/FU/NE	Greenbank House 15 Jewitt Lane Collingham	Replacement of existing front dormers with new pitched dormer windows; dormer windows to the rear; alterations to fenestration and internal modifications; replacement windows; landscaping works to form a rear patio.	No comment

#### Appeals On-going

Appeal or Application Number	Address	Description	Summary of current position (new info in red)
22/06426/FU	Paddock View 27 Wharfe Bank Collingham	Demolition of former stable building and replacement with a single detached dwelling and associated landscaping; replacement of existing tennis court with wildflower meadow	Appeal by written representation. APP/N4720/W/23/3321820 <b>Approved, negligible harm to openness of Green Belt.</b>
21/08381/FU/NE	Dene Cottage Linton Lane Linton	Conversion of garage to habitable rooms, erection of two storey outbuilding to side; creation of widened access and associated landscaping	Appeal by written representation, no further comments allowed.
23/02400/FU	17 Millbeck Green Collingham	Two storey side extension with dormer feature and Juliet balcony to rear, single storey rear extension with raised patio to rear, alterations to sides and rear of existing house including creation of new openings	APP/N4720/D/23/3326073. Fast track appeal no further comments.

**Planning Enforcements**

<b>Case Number</b>	<b>Address</b>	<b>Date Received by LCC</b>	<b>Current Status (new actions in red)</b>
23/00112/UHD2	Wharfe Ghyll Linton Common	10/01/2023	Trees removed over and above approved planning approval. Richard Lapiash confirms matter passed to enforcement and will advise actions taken. Jetty and summer house being built, referred to enforcement and EA.
23/00638/UTEL2	Crabtree Hill Collingham	19/06/2023	Virgin Media Cabinets being located in the A58 verge without consent? Response suggests no powers to stop.
23/00930/UHD3	48 Millbeck Green Collingham	05/09/2023	Erection of gate exceeding one metre in height adjacent to a highway used by vehicular traffic