

Collingham with Linton Parish Council

Minutes of the POS Committee meeting on 19TH March 2025 11.45am at Collingham Memorial Hall.

Present Councillors: Cllrs Helena Pettit (Chair), Emma Askew and Marianne Moses

Public: There were no members of the public present

Attendees: Claire Cooper Clerk/ RFO to the council

1. **To receive and approve apologies for absence. None.**
2. **Declarations of interest in items on the agenda. None.**
3. **To consider requests received by the Clerk for dispensations under Section 33 of the Localism Act 2011. None.**
4. **To consider if any items on the agenda should be discussed in private. None.**
5. **To approve as an accurate record the minutes of the POS Committee meeting on 4th March 2025.**

Resolved: That the minutes be approved as an accurate record and signed by the Chair.

6. **To confirm the approach to checking the findings and recommendations for Beck Wood from the 2024 Playground inspection report**

Recommendation to Full Council: That the bike track in Beck Wood should be left to re wild and that no further inspections should take place.

Voting: 3 Councillors present with all voting in favour.

7. **To note that the tree works in Glebe Field have been confirmed with the contractor and permissions for the tree works have been requested from LCC.**

Noted.

8. **To receive and consider the costs provided by the contractor for March's maintenance schedule**

Noted: That the works quoted were in-line with current prices charged by the contractor and that the clearing of the beck in Linton and the painting of the railings should be confirmed. Further works planned for March should be paused until further investigations in to the extent of the works was confirmed.

The Committee are to meet Chris Parks and walk the areas paused from March and also the areas due to begin regular maintenance from April to understand the work traditionally completed.

9. **To receive Cllr Moses report on 2024 maintenance invoicing**

Noted: That Cllr Moses had reviewed the invoicing for 2024 – 2025 and could confirm the breakdown of work between existing maintenance contractors.

10. **To agree priorities for maintenance work to be completed during the Spring/ Summer of 2025 and advise the Full Council**

Recommendation to Full Council: That seasonal works historically completed by regular maintenance contractors be instructed to start from 1st April, and continue for the foreseeable future. That all other maintenance works identified be considered on a case-by-case basis in line with the financial regulations.

Voting: 3 Councillors present with all voting in favour.

- a. **To consider next steps in the approach to creating the twelve months maintenance plan**

Noted: That Cllr Moses will continue the work to identify previous regular tasks.

11. **To consider the requirements to maintain each asset and next steps for developing and owning management plans.**

- a. **To review the land identified by Cllr Pettit and the annotation on to a map**

Noted: An initial draft has been completed, the printed plan required to draw this land on is to be purchased and once complete re-tabled for further discussion.

- b. **To confirm the date for tree contractor meetings to look at options for the approach to tree management**

Noted: Deferred with all tree works to be considered on a case-by-case basis for the foreseeable future.

12. **To consider and make recommendation to Full Council for any working parties or sub committees needed**

Recommendations to Full Council:

- i) That the Parish Council should give the POS Committee permission for a Working Party be established to manage specified tasks to be completed by a team of volunteers working free of charge within Beck Wood during 2025.
- ii) That the Parish Council should give the POS Committee permission to form an Asset Management Sub Committee to gather specialist advice in order to be able to progress with the creation of management plans for the assets specified within their terms of reference.

13. **To agree items for the next agenda**

14. **To confirm the date and time of next scheduled meeting.**

Noted: 1st July 2025 @ 5.30pm.

The meeting closed at 12.40pm.

Signed: *Helena Pettit* Chair

Date: 2nd April 2025

